



No. 2777 /Admn(F-I)
 Directorate of Public Instruction
 (Elementary Education) Punjab
 9-A Hall Road, Lahore.
 Email. dpi elementarypunjab@gmail.com

Dated 05-9- /2016

ORDER

The services of following teachers EST /SESE are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	Forwarding EDO (Edu) letter No. & Date	N.O.C. issued by recipient EDO (Edu).
1.	Mst. Nadia Mushtaq, EST(AT), Govt. Girls Elementary School, Dholan Chak No. 07 Tehsil Pattoki District Kasur	Okara	No. 7405/Admn-II Dated 03.09.2016	NOC No. 6044/Admn(W) Dated 26.08.2016
2.	Mst. Rabia Huma, SESE (Math), Govt. Elementary School, Chak No. 74/NB Tehsil & District Sargodha	Lahore	No. 13890/E-I Dated 02.09.2016	NOC No. 8357/Admn Dated 31.08.2016
3.	Mst. Roheena Tubbasum, EST (English), Govt. Girls High School, Rasheed Pur Tehsil 18-Hazari District Jhang	Faisalabad	No. 9693/Admn Dated 03.09.2016	NOC No. 21164/Admn-II Dated 03.09.2016
4.	Mst. Sana Amin, SESE (Math), Govt. Girls Elementary School, Chaianwala Tehsil Shorkot District Jhang	Faisalabad	No. 9549/Admn Dated 03.09.2016	NOC No. 21163/Admn-II Dated 03.09.2016
5.	Mst. Javeria Zahoor, SESE(Sc), Govt. Elementary School, 654/5-GB Tehsil Jaranwala District Faisalabad	Rawalpindi	No. 20617/Admn-II Dated 24.08.2016	NOC No. 6620/A-I Dated 22.08.2016
6.	Mst. Fareena Zainab, EST(G), Govt. Girls Elementary School, Adrana Tehsil Sohawa District Jhelum	Rawalpindi	No. 10132/Admn.F/16 Dated 30.08.2016	NOC No. 6784/A-II Dated 25.08.2016
7.	Mst. Farzana Naheed, EST(G), Govt. Girls High School, Walton Lahore	Rawalpindi	No. 8426/Admn-I Dated 03.09.2016	NOC No. 7021/A-II Dated 01.09.2016
8.	Mst. Naila Andleeb, SESE(Urdu), Govt. Girls Elementary School, Siranwali Bhulair Tehsil Sangla Hill District Nankana Sahib	Sheikhupura	No. 3803/E-II Dated 03.09.2016	NOC No. 16/E-II(F)/6380 Dated 03.09.2016
9.	Mst. Irsa Qasim, SESE(Sc), Govt. Girls High School, Touqeer Shaheed Lalamusa District Gujrat	Lahore	No. 4237/A-II Dated 25.08.2016	NOC No. 8088/Admn Dated 24.08.2016
10.	Mst. Asma Janat, EST (G), Govt. Girls Elementary School, Meeran Pur Tehsil Rojhan District Rajanpur	D.G.Khan	No. 3955/Admn(F) Dated 03.09.2016	NOC No. 7801/Admn-F Dated 03.09.2016
11.	Mst. Labiba Murad, SESE (Science), Govt. Girls High School, Bhago Diyal District Sheikhupura	Gujranwala	No. 16/E-II(F)/6418 Dated 05.09.2016	NOC No. 6847/Admn-3 Dated 03.09.2016
12.	Mst. Hira Fatima, SESE (Sc), Govt. Girls Elementary School, Warriat District M.B.Din	Rawalpindi	No. 4579/ Dated 25.08.2016	NOC No. 6809/A-II Dated 25.08.2016
13.	Mst. Aisha Yousaf, SESE(Sc), Govt. High School, 59/15-L, Tehsil Mian Channu District Khanwal	Multan	No. 8754/Admn(W-II) Dated 01.09.2016	NOC No. 5615/Admn-III Dated 26.08.2016
14.	Mst. Nazish Masood, SESE(Math), Govt. Elementary School, Uchala District Khushab	Rawalpindi	No. 12131/E-II Dated 31.08.2016	NOC No. 6859/A-I Dated 29.08.2016
15.	Mst. Nighat Gulzar, SESE (Sc), Govt. Girls Elementary School, Soora Singh Tehsil Depalpur District Okara	Lahore	No. 6218/Admn(W) Dated 02.09.2016	NOC No. 8143/Admn Dated 25.08.2016
16.	Mst. Azra Mubeen, EST (PET), Govt. Girls High School, Chak No. 92/TDA Tehsil Karor District Layyah	Lahore	No. 6250/Admn-F Dated 05.09.2016	NOC No. 8470/Admn-I Dated 05.09.2016
17.	Mst. Shanam Naz, SESE (Sc), Govt. Girls Elementary School, Nama Jindeka Tehsil Depalpur District Okara	Faisalabad	No. 6264/Admn(W) Dated 05.09.2016	NOC NO. 21165/Admn-II Dated 03.09.2016
18.	Mst. Fozia Manzoor, SESE(Urdu), Govt. Girls High School, Masyal Tehsil Pasrur District Sialkot	Gujranwala	No. 5305/Admn Dated 02.09.2016	NOC No. 6741/A-3 Dated 27.08.2016
19.	Mst. Arifa Akthar, SESE (Sc), Govt. Girls Elementary School, Railway Station Tehsil Kehror Pacca Dsitric Lodhran	Multan	No. 503/Admn Dated 03.09.2016	NOC No. 5754/Admn-II Dated 01.09.2016
20.	Mst. Ayesha Fatima, EST (G), Govt. Girls Elementary School, Jalal Abad Tehsil Sadar District Multan	Khanewal	No. 1144/A-2(M) Dated 03.09.2016	NOC No. 8823/Admn(W-II) Dated 02.09.2016
21.	Mst. Shazia Mukhtar, EST, Govt. Public Girls High School, Mandi Bahauddin Tehsil & District Mandi Bahauddin	Rawalpindi	No. 5091/A-II Dated 03.09.2016	NOC No. 7057/A-II Dated 02.09.2016

(Handwritten signatures and dates)

22.	Mst. Tasneem Kousar, EST (G), Govt. High School, College Road, Shahkot Tehsil Shahkot District Nankana Sahib	Faisalabad	No. 3805/E-II Dated 03.09.2016	NOC No. 21168/Admn-II Dated 03.9.2016
23.	Mst. Abida Ismail, EST(Arabic), Govt. Duple Section Girls High School Hafizabad Tehsil & District Hafizabad	Gujranwala	No. 2301/Admn Dated 25.08.2016	NOC No. 6641/A-3 Dated 24.08.2016
24.	Mst. Shumaila Shafiq, EST(G) Govt. Girls Model Higher Secondary School Khanpur District R.Y.Khan	Lahore	No. 9020/ Dated 02.09.2016	NOC No. 7313/Admn Dated 11.08.2016
25.	Mst. Tayyaba Yasmeen, EST, Govt. Girls Elementary School, Ahmadabad Tehsil Pind Dadan Khan District Jhelum	Sargodha	No. 10137/Admn.F/16 Dated 30.08.2016	NOC No. 13460/ Dated 25.08.2016
26.	Mst. Shaista Nosheen, EST (G), Govt. Elementary School, Hazrt Wala, Tehsil & District Rajanpur	D.G.Khan	No. 3904//Admn, Dated 24.08.2016	NOC No. 7550/Admn (F) Dated 24.08.2016
27.	Mst. Sadaf Abid, SESE (Sc), Govt. High School, Jampur (East) District Multan	Muzaffargarh	No. 1095/ Dated 25.08.2016	NOC No. 6008/Admn Dated 24.08.2016
28.	Mst. Samina Amin, SESE (Sc.), Govt. Girls Elementary School, Narang China Tehsil & District Narowal	Lahore	No. EDO/(Edu)/ ADMN-II/16/3642 Dated 26.08.2016	NOC No. 8179/Admn Dated 25.08.2016
29.	Mst. Tayyaba Arshad, SESE (Sc), Govt. Girls High School, Jasoki, District Gujrat	M.B.Din	No. 4236/A-II, Dated 25.08.2016	NOC No. 4513/A-II, Dated 24.08.2016
30.	Mst. Sidra Javed, SESE (Urdu) GGES, Wazidi, Tehsil Bhalwal District Sargodha	M.B.Din	No. 13475/ Dated 25.08.2016	NOC No. 4566/Admn- II, Dated 25.08.2016
31.	Mst. Farkhanda Shaheen, EST, Govt. Boys Elementary School, Nabi Shah Tehsil Rojhan District Rajanpur	Sialkot	No. 3953/Admn Dated 03.09.2016	NOC No. 5338/Admn Dated 02.09.2016

TERMS AND CONDITIONS:-

1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consolidated Model Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs(Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated 17.04.2013 shall be made by the respective EDO (Edu).
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.
6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated 17-04-2013 and amended vide letter Dated 24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.

(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE

Endt. No. 2778 /Admn(F-I)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.

ASSISTANT DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE