



No. 2249 /Admn(F-I)
Directorate of Public Instruction
(Elementary Education) Punjab
9-A Hall Road, Lahore.
Email.dpielementarypunjab@gmail.com

Dated 27-07- /2016

ORDER

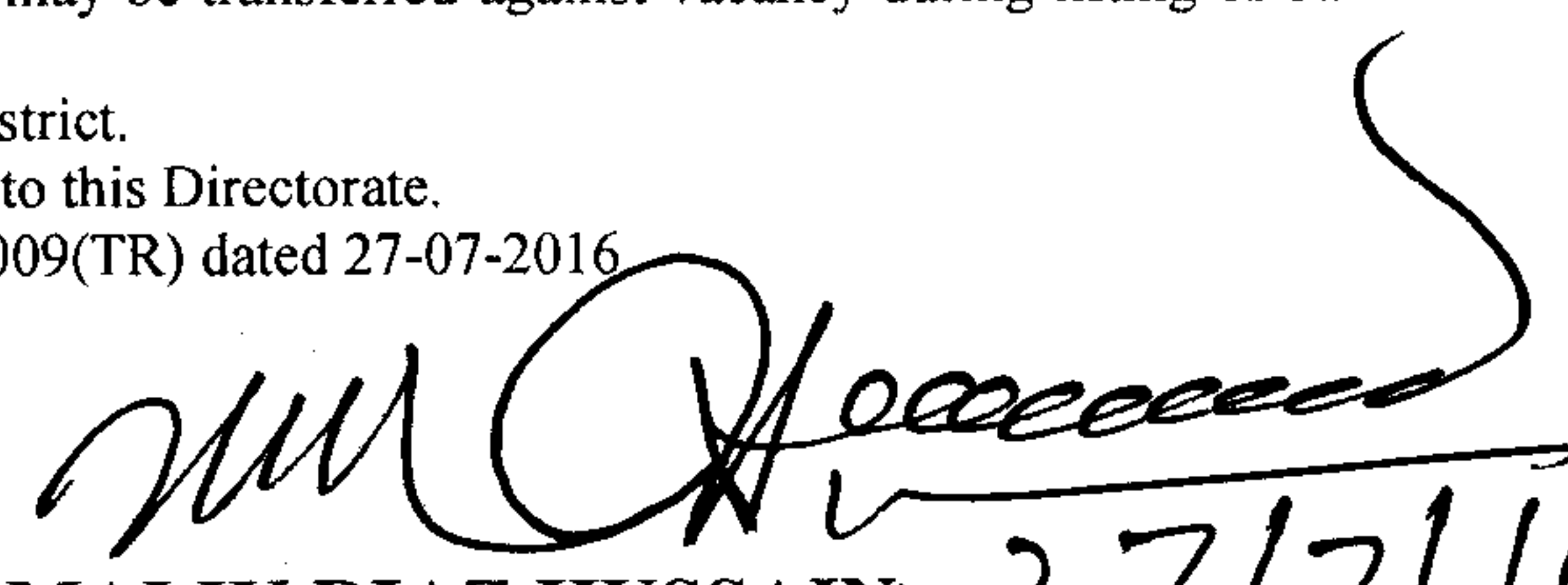
The services of following teachers on the recommendations and consent of EDO (Reliving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18).

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Noshaba Kazmi, EST(Vernacular) Govt. Girls High School, Pind Mehri Tehsil Hassanabdal District Attock	T.T.Singh	NOC No. 4396/E-I Dated 26-08-2015
2.	Mst. Razia Rasheed, EST (DM) Govt. Girls City High School, Haroonabad, District Bahawalnagar	Rahim Yar Khan	No. 7800/Admn (I) Dated: 22-07-2015
3.	Mst. Shahnaz Akhtar, EST, GGHS, 30/3-R, Tehsil Haroonabad District Bahawalnagar	Bahawalpur	No. 9867 /Admn (I) Dated: 05-06-2015
4.	Mst. Nasreen Akhtar, EST (Physical) Govt. Girls High School, Narang Tehsil & District Chakwal	Rawalpindi	NOC No. 6789/A-II Dated 30-09-2015
5.	Mst. Yasmin Ashraf, EST(V) Govt. Girls High School, Chak No. 262/JB Tehsil & District Jhang	Faisalabad	NOC No. 10342/Admn Dated 08-08-2015
6.	Mst. Lubna Shahzadi, EST (Arts) Govt. Girls High School, Chowk Azam Tehsil & District Layyah	Gujranwala	NOC No. 5520/A-3 Dated 25-06-2015
7.	Mst. Samina Parveen, EST (PET) Govt. Girls High School, Chak No. 334/TDA Tehsil & District Layyah	Lahore	NOC No.7679/A-I Dated 07-08-2015
8.	Mst. Tahira Jabeen, EST, Govt. Girls Higher Secodnary School, Bhikhi Sharif District Manid Bahauddin	Rawalpindi	NOC NO. 2415/A-II Dated 15-04-2015
9.	Mst. Shafeeqa Zia, EST, Govt. Girls High School, Mangat District Mandi Bahauddin	Faisalabad	NOC No. 4703/Admn Dated 27-04-2015
10.	Mst. Nargis Gulzaib, EST, GGHS, Makhanwali, District Mandi Bahauddin	Rawalpindi	No. 5016/A-II Dated: 25-07-2015
11.	Mst. Shabana Anjum EST, Govt. Girls High School Madhray District M.B.Din	Jhelum	NOC No. 10360/Admn.F/15 Dated 18-08-2015
12.	Mst. Nusrat Iqbal, EST(AT) Govt. Girls High School, Ali Pur Tehsil Ali Pur District Muzaffargarh	Multan	NOC No. 6643/Admn-II Dated 12-10-2015
13.	Mst. Shaheena Manzoor, EST(SV) Govt. Girls Higher Secondary School Khanpur District R.Y.Khan	Muzaffargarh	NOC No. 1229/Admn Dated 05-03-2015
14.	Mst. Sajida Kanwal, EST, Govt. Girls High School, Pind Jhatla, District Rawalpindi	T.T.Singh	NOC No. 3665/E-I Dated 02-07-2015
15.	Mst. Rukham Shaheen, EST(Arts) Govt. Girls Elementary School, 16/11-L, District Sahiwal	Khanewal	NOC No. 1763/Admn Dated 09-03-2015
16.	Mst. Noureen Athar, EST (Sc) Govt. Girls Elementary School, 45/5-L, District Sahiwal	Lodhran	NOC No. 3766/Admn(F) Dated 10-07-2015
17.	Mst. Imtiaz Akhtar, EST(Physical) Govt. Girls Elementary School, Chak No. 51/NB District Sargodha	Layyah	NOC No. Edo/Edu/Layyah/Admn-II/5182 Dated 18-06-2015
18.	Mst. Attia Sarwar, EST, Govt. Girls Elementary School, 409/JB Tehsil & District Toba Tek Singh	Faisalabad	NOC No. 9316/Admn Dated 10-07-2015
19.	Mst. Sofia Nasim EST, Govt. Muslim High School, Jaaniwala Tehsil & District T.T.Singh	Rawalpindi	NOC No. 5492/A-II Dated 13-08-2015
20.	Mst. Shazia Amjid, EST, Govt. Girls High School, 521/GB Tehsil & District T.T.Singh	Faisalabad	NOC No. 13945/Admn-II Dated 09-11-2015
21.	Mst. Ishrat Parveen, EST(AT) Govt. Girls Higher Secondary School, Pirmahal District Toba Tek Singh	Faisalabad	NOC No. 2665/Admn Dated 27-02-2015
22.	Mst. Ghazala Shakeel, EST, Govt. Girls Elementary School, Chak No. 71/F Tehsil Hasilpur District Bahawalpur	Vehari	NOC No. 6050/Admn-F Dated 08-08-2015
23.	Mst. Aqsa Faisal, EST, Govt. Girls Elementary School, 221/9-R Tehsil Fortabbas District Bahawalnagar	R.Y.Khan	NOC No. 9486/Admn-I Dated 09-09-2015
24.	Mst. Amina Bibi, EST(PET), Govt. Girls Elementary School, 120/7-ER Chichawatni District Sahiwal	Faisalabad	NOC No. 10475/Admn Dated 11-08-2015
25.	Mst. Ammara Siddique, EST, Govt. Girls Middle School, Chak No. 106/ ML Tehsil Karor District Layyah	Vehari	No. 5549/Admn -F Dated: 15-07-2015
26.	Mst. Rashida Khalid, EST(Arts) Govt. Girls High School, Chak No. 218/TDA Tehsil Karor District Layyah	Faisalabad	NOC. No. 10465/Admn Dated 11-08-2015

27.	Mst. Naila Ashraf, EST, Govt. Girls Elementary School, 139/6-R Tehsil Haroonabad, District Bahawalnagar	Sargodha	NOC No.2681 Dated 03-09-2015
28.	Mst. Ghulam Sakina, EST (English) Govt. Girls Higher Secondary School, Lawa District Chakwal	Rawalpindi	NOC No. 5490/A-II Dated 13-08-2015
29.	Mst. Faiza EST, Govt. Girls High School, 289/JB, Tehsil & District T.T.Singh	Faisalabad	NOC No. 10466/Admn Dated 11-08-2015
30.	Mst. Zahida Qamar Shahzadi, EST(AT) Govt. Girls Elementary School, 339/H-R Tehsil Fortabbas District Bahawalnagar	Bhakkar	NOC No. Admn-II/13-14/6299 Dated 29-08-2015
31.	Mst. Fatima Jamil, EST, Govt. Girls Elementary School, 269/HR Tehsil Fortabbas, District Bahawalnagar	Bahawalpur	NOC No. 13592/E-I Dated 07-08-2015
32.	Mst. Safia Bano, EST, Govt. Girls Elementary School, Mohallah Char Kamalia, District Toba Tek Singh	Faisalabad	NOC No. 12468/Admn-II Dated 22-09-2015
33.	Mst. Maryam Nawaz, EST, Govt. Girls Elementary School, Ratta Kalan, Tehsil & District Jhang	Sargodha	NOC No. 7961/E-I Dated 03-05-2016
34.	Mst. Tahira Parveen, EST, Govt. Girls High School, Chak No. 459/TDA District Layyah	Jhang	NOC No. 4521/Admn Dated 25-04-2016
35.	Mst. Asma Bashir, EST, Govt. Girls Elementary School, 359/GB Tehsil & District Toba Tek Singh	Vehari	NOC No. 6275/Admn-F Dated 18-08-2015
36.	Mst. Anum Naz, EST Govt. Girls High School, Purana Thana Tehsil & District Pakpattan	Vehari	NOC No. 3668/Admn-F Dated 01-06-2016
37.	Mst. Rizwana Maryam, EST, Govt. Girls Elementary School, 111/6-R Tehsil Haroonabad District Bahawalnagar	Bahawalpur	NOC No. 2980/E-I Dated 02-03-2016
38.	Mst. Sadia Anum, EST, Govt. Girls Elementary School, Bachiwanwali Tehsil Minchanabad District Bahawalnagar	Bahawalpur	NOC No. 1617/E-I Dated 01-02-2016
39.	Mst. Mdiha Rahat, EST, Govt. Girls Elementary School, Gulay-ke-Baghely Tehsil Kamalia District T.T.Singh	Faisalabad	NOC No. 11714/Admn-II Dated 09-09-2015
40.	Mst. Bazgha Sherwani, EST(Math) Govt. Elementary School, Chak Basswa Tehsil & District M.B.Din	Gujranwala	NOC No. 4638/A-3 Dated 03-06-2016
41.	Mst. Fozia Yasmin, EST (G), Govt. Girls Elementary School, 141/M, Tehsil Chishtian District Bahawalnagar	Bahawalpur	NOC No. 6706/E-I Dated 16-05-2016
42.	Mst. Lubna Yasmin, SESE(Math) Govt. Elementary School, Luqman Tehsil & District Sargodha	Gujranwala	NOC No. 1892/A-3 Dated 09-03-2016
43.	Mst. Naseem Akhtar, EST (V) Govt. Girls Elementary School, 13/14-L, Chichawatni District Sahiwal	Multan	NOC No. 7319/Admn-II Dated 06-11-2015
44.	Mst. Nazia Javid, EST(G) Govt. Girls High School, 251/GB Tehsil & District T.T.Singh	Bahawalpur	NOC No. 12160/E-I Dated 29-06-2015
45.	Mst. Rauf Liaqat, EST, Govt. Girls Middle School, 28/EB Tehsil Arifwala District Pakpattan	Lahore	NOC No. 4410/Admn Dated 19-05-2016
46.	Mst. Quarat-ul-Ain Afzal, EST, Govt. Girls High School, Kot Sultan Tehsil & District Layyah	Muzaffargarh	NOC 3526/Admn Dated 11-05-2015
47.	Mst. Manzooran Rani, EST, Govt. Girls Community Model Elementary School, 234/GB Tehsil Jaranwala District Faisalaabd	Sargodha	NOC No. 5897/E-I Dated 06-04-2016
48.	Mst. Rabia Aslam, EST, Govt. Girls Middle School, Hajjan Wahi Tehsil Kabirwala District Khanewal	Multan	NOC No. 6669/Admn-II Dated 12-10-2015
49.	Mst. Saima Noreen, SESE (Math) Govt. Girls Elementary School, Gulpur Tehsil Hasilpur District Bahawapur	Vehari	NOC No. 8510/Admn-F Dated 20-11-2015
50.	Mst. Ayesha Kaneez Mushtaq, EST, Govt. Boys Elementary School, Sheikh Burhan Tehsil Kamalia District T.T.Singh	Gujranwala	NOC No. 8015/A-3 Dated 28-11-2015
51.	Mst. Humaira Aamir, EST, Govt. Girls Elementary School, 182/7-R Tehsil Fortabbas, District Bahawalnagar	Faisalabad	NOC No. 9646/Admn Dated 24-07-2015
52.	Mst. Wafia Basharat, EST (V) Govt. Girls High School Chhoi West Attock City Tehsil & District Attock	Gujranwala	NOC No. 3859/A-3 Dated 20-04-2015
53.	Mst. Shahida Manzoor, EST, Govt. Girls Elementary School, 29/D, Tehsil Depalpur District Okara	Multan	NOC No. 4066/Amn-II Dated 17-06-2016
54.	Mst. Rukhsana Kousar, EST, Govt. Girls Elementary School, 271/GB Tehsil & District Toba Tek Singh	Bahawalpur	NOC No. 14024/E-I Dated 15-08-2015
55.	Mst. Sajida Parveen, EST(SV), , Govt. Girls High School, 296/HR Tehsil Fortabbas District Bahawalnagar	Bahawalpur	NOC No. 5774/E-I Dated 26-04-2016
56.	Mst. Azmat Bashir, SESE (Arts) Govt. MC Girls High School, Azafi No. 1 Faisalabad	Mandi Bahauddin	No. 3166 Dated: 08-07-2015
57.	Mst. Ayesha Shehnaz, EST, Govt. Elementary School, Chak No. 380/JB Tehsil & District T.T.Singh	R.Y.Khan	NOC No. 9850/Admn-I dated 17-09-2015
58.	Mst. Naila Anwar, EST, Govt. Primary School 277/JB (I) Tehsil Gojra District Toba Tek Singh	Faisalabad	NOC No. 11554/Admn-II dated 28-04-2016

TERMS AND CONDITIONS:-

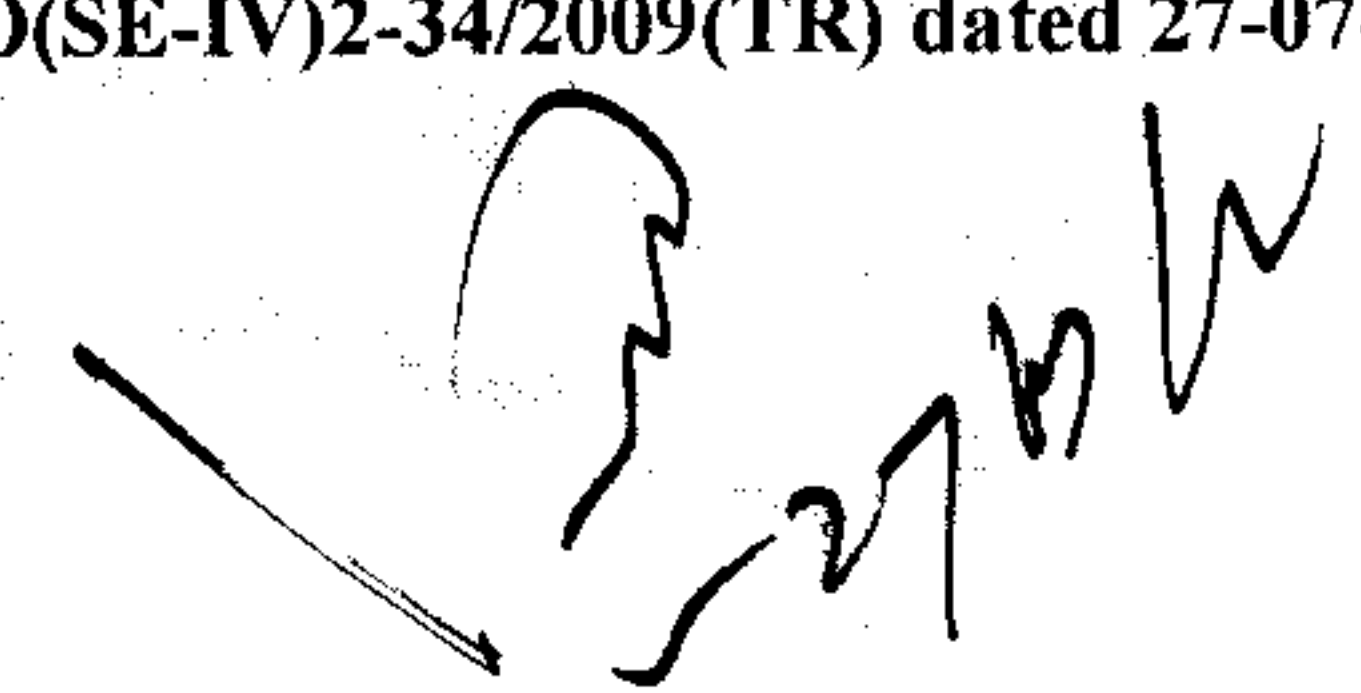
1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE) concerned in the light of directions contained in letter No. SO(SE-IV)2-34/2009(Transfer) Dated 25-07-2014 and extended vide letter No. SO(SE-IV)2-34/2009(Transfer) Dated 13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated 17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated 24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) dated 27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. **Verification of Service Record shall be made by the relieving/joining as well as recipient District.**
8. **If any discrepancy is detected subsequently, the relieving officer will be held responsible.**
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
12. **In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.**
13. In case of a school with single PST/EST/SST(Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) dated 27-07-2016


(MALIK RIAZ HUSSAIN) 27/7/16
DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE

Endt. No. 2250 /Admn(F-I)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE