



No. 2247 /Admn(F-II)
Directorate of Public Instruction
(Elementary Education) Punjab
9-A Hall Road, Lahore.
Email.dpielementarypunjab@gmail.com

Dated 27-07 /2016

ORDER

The services of following teachers on the recommendations and consent of EDO (Reliving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18)

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of the EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Shagufta Tabasum, PST, Govt. Girls Elementary School, Orki Abdullah Shah Tehsil & District Bahawalnagar	R.Y.Khan	NOC NO. 6255/Admn-I Dated 29-05-2015
2.	Mst. Hafiza Amreen Anjum PST, M.C Girls Primary School, Mohajir Colony Haroonabad District Bahawalnagar	Multan	NOC No. 5320/Admn-III Dated 18-08-2015
3.	Mst. Abida Perveen, PST, Govt. Girls Primary School 256/HL Tehsil Fortabbas, District Bahawalnagar	Lahore	NOC No.7442/Admn Dated 28-07-2015
4.	Mst. Sehrish Naheed, PST, Govt. Model Primary School, 185/7-R Tehsil Fortabbas District Bahawalnagar	Bahawalpur	NOC No. 14374/E-I Dated 24-08-2015
5.	Mst. Azra Latif, PST, Govt. Girls Elementary School, 122/6-R Tehsil Haroonabad District Bahawalnagar	R.Y.Khan	NOC No. 8690/Admn-I Dated 19-08-2015
6.	Mst. Sajida Sana, PST, Govt. Girls Primary School, Kot Munshi Markaz Qaimpur Tehsil Hasilpur District Bahawalpur	Vehari	NOC No. 5895/Admn-F Dated 04-08-2015
7.	Mst. Saiqa Zamir PST, Govt. Girls High School, Dharrugi District Chakwal	Rawalpindi	NOC No. 6256/A-II Dated 08-09-2015
8.	Mst. Arifa Hashmi, PST, Govt. Girls Elementary School, Bathi Qaisrani Tehsil Taunsa District D.G.Khan	Bahawalpur	NOC No. 8307/Admn(1) Dated 11-05-2015
9.	Mst. Sakina Qureshi, PST, Govt. Girls Primary School, Abul Shah Tehsil Taunsa District D.G.Khan	Multan	NOC No. 1159/Admn-III Dated 19-02-2016
10.	Mst. Shazia Naz, PST, Govt. Girls Primary School, Gulshan Colony, Faisalabad	Sargodha	NOC No. 7341/ Dated 17-08-2015
11.	Mst. Robina Kousar, PST, Govt. Girls Elementary School, 58/GB, Faisalabad	Lodhran	NOC No. 251/Admn(F) Dated 19-05-2015
12.	Mst. Umme Habiba, PST, Govt. Girls Primary School, Walgan Saqian Markaz Sukheke Mandi Tehsil Pindi Bhattian District Hafizabad	Gujrat	NOC No. 1443/A-II Dated 31-03-2015
13.	Mst. Shahida Malik, PST, Govt. Girls Higher Secondary School, Sukheke Manid Tehsil & District Hafizabad	Sheikhupura	NOC No. 15/E-II(F)/3816 Dated 20-06-2015
14.	Mst. Fariha Rafique, PST, Govt. Girls High School, Qaim Bharwana, Tehsil Shorkot District Jhang	Faisalabad	NOC No. 8808/Admn Dated 27-06-2015
15.	Mst. Misbah Dastgeer, PST, Govt. Girls Primary School Chak No. 499/JB, Noor Akbar Tehsil Shorkor District Jhang	T.T.Singh	NOC No. 3451/E-I Dated 20-06-2015
16.	Mst. Saima Noreen, PST, Govt. Girls Elementary School, Shah Sadiq Nehang, Tehsil Shorkot District Jhang	Lahore	NOC No. 8382/A-I Dated 27-08-2015
17.	Mst. Fakhra Masood, PST, Govt. Girls Primary School, Basti Hiraj Tehsil Kabirwala District Khanewal	Multan	NOC No. 5336/Admn-III Dated 19-08-2015
18.	Mst. Naveeda Noreen, PST, Govt. Girls Eementary School, Khuda Bukhsh Dullu Wala Tehsil & District Layyah	Sargodha	NOC No. 6653/ Dated 16-07-2015
19.	Mst. Rukhsana Kousar, PST, Govt. Model Primary School, Chak No. 367/TDA Tehsil Choubara District Layyah	Okara	NOC No. 4280/Admn(W) Dated 07-07-2015
20.	Mst. Nazia Shaheen, PST, Govt. Girls Middle School, Chak No. 290/TDA Tehsil Karor District Layyah	Faisalabad	NOC No. 9920/Admn Dated 29-07-2015
21.	Mst. Syeda Nasira Batool, PST, Govt. Girls High School, Pindi Rawan District Mandi Bahauddin	Hafizabad	NOC No. 2611/Admn Dated 28-08-2015
22.	Mst. Haleema Farooq, PST, Govt. Girls Elementary School, Majhi Tehsil Malikwal District Mandi Bahauddin	Jhelum	NOC No. 6845/Admn.F/15 Dated 04-06-2015
23.	Mst. Rehana Kausar, PST, Govt. Girls Primary School, Juma Wali Tehsil Alipur District Muzaffargarh	Lahore	NOC No. 7333/A-I Dated 25-07-2015

24.	Mst. Rabia Ramzan, ESE, Govt. Girls Primary School, Essa Bhabba Markaz Shah Jamal Tehsil & District Muzaffargarh	Multan	NOC NO. 6292/Admn-III Dated 30-09-2015
25.	Mst. Afshan Parveen, PST, Govt. Boys Primary School, Ahata Lahari Markaz Saddar-A Tehsil Sadiqabad District R.Y.Khan	Lahore	NOC No. 7756/Admn Dated 10-08-2015
26.	Mst. Ambreen Mehboob, PST, Govt. Girls Primary School, Basti Sheikhan Markaz Rojhan Tehsil & District Rajanpur	D.G.Khan	NOC No. 10360/Admn(W) Dated 12-11-2015
27.	Mst. Habiba Ashraf, PST, Govt. Primary School, Astana-e-Bqria Tehsil Taxila District Rawalpindi	M.B.Din	NOC No. 1433/ Dated 25-03-2015
28.	Mrs. Nusrat Jabeen, PST, Govt. Girls High School, 41/12-L, District Sahiwal	Vehari	NOC No. 7514/Admn-F Dated 07-10-2015
29.	Mst. Humaira Ikram, PST, Govt. Primary School, 15/11-L, Tehsil Chichawatni District Sahiwal	Vehari	NOC No. 5514/Admn-F Dated 14-07-2015
30.	Mst. Naheed Khan, PST, Govt. Girls Primary School, Factory Area Chak No. 08-NB Tehsil Bhalwal District Sargodha	Attock	NOC No. 3616/E-I Dated 13-08-2015
31.	Mst. Khalida Tabassum, PST, Govt. Junior Model Girls High School, Sargodha	Chiniot	NOC No. EDO/CT(IDT) 1861/Admn Dated 20-05-2015
32.	Mst. Asia Bano, PST, Govt. Girls Primary School, Adil Garh Chak No. 27/RB Tehsil Safdarabad District Sheikhpura	Faisalabad	NOC No. 10304/Admn Dated 07-08-2015
33.	Mst. Huma Yousaf PST Govt. Girls Elementary School, 277/JB (II) Gojra District Toba Tek Singh	Rawalpindi	NOC No. 5670/A-II Dated 18-08-2015
34.	Mst. Sadia Saeed, PST, Govt. Girls Primary School, Chak No. 99/DB(West) Tehsil Yazman District Bhawalpura	Vehari	NOC No. 4830/Admn-F Dated 15-06-2015
35.	Mst. Tahira Altaf, PST, Govt. Girls High School, Gujrat Tehsil Kot Adu District Muzaffargarh	Sargodha	NOC No. 5923/E-I Dated 06-04-2016
36.	Mst. Waheeda Khanum, PST, Govt. Girls Primary School, Chandar Tehsil Nowshera Virkan District Gujranwala	Sheikhpura	NOC No. 15/E-II(F)/4556 Dated 27-07-2015
37.	Mst. Nusrat Bashir, PST, Govt. Girls Elementary School, 277/JB(II) Tehsil Gojra District Toba Tek Singh	Faisalabad	NOC No. 7049/Admn-II Dated 19-03-2016
38.	Mst. Rukhsana Nazar, PST, Govt. Girls Primary School, Dera Salabat Tehsil Phalia District Mandi Bahauddin	Lahore	NOC No. 2644/Admn Dated 01-04-2016
39.	Mst. Sajida Atta, PST, Govt. Girls Primary School, Chak Shumali No. 02 Markaz Jhang City Tehsil & District Jhang	Faisalabad	NOC No. 10463/Admn Dated 11-08-2015
40.	Mst. Nabila Sultan, PST, Govt. Girls Modle Primary School, Baqar Kay Tehsil & District Pakpattan	Vehari	NOC No. 1642/Admn-F Dated 09-03-2016
41.	Mst. Farah Tasneem, PST, Govt. Girls Primary School, Chak No. 35/A (New) Tehsil Liaqat Pur District Rahim Yar Khan	Chakwal	NOC No. 4279/EC-II Dated 11-09-2015
42.	Mst. Nafeesa Khalid PST Govt. Model Primary School, 316/JB Tehsil Gojra District Toba Tek Singh	Faisalabad	NOC No. 11698/Admn-II Dated 08-09-2015
43.	Mst. Shamila Habib, PST, Govt. Model Primary School, 755/GB Tehsil Pirmahal District Toba Tek Singh	Sahiwal	NOC No. 3344/Admn-II Dated 03-05-2016
44.	Mst. Fareeda Naseer, PST, Govt. Girls Primary School, Wairsi Wahin Tehsil Mailsi District Vehari	Bahawalnagar	NOC No.5312/Admn(F)-171 Dated 25-04-2016
45.	Mst. Shahana Jabeen, PST, Govt. Girls Primary School Chak No. 230/TDA Exainwala Tehsil Karor District Layyah	Mianwali	NOC No. 2132/Admn Dated 29-04-2016
46.	Mst. Zahira Ashraf, PST, Govt. Girls Elementary School, 311/JB Gojra District Toba Tek Singh	Lahore	NOC No. 7758/A-I Dated 10-08-2015
47.	Mst. Tahira Rasheed, PST, Govt. MC Primary School No. 4 Chichawatni District Sahiwal	Faisalabad	NOC No. 5256/Admn Dated 09-05-2015
48.	Mst. Memon Kousar, PST, Govt. Girls Elementary School, Chak No. 41/TDA District Bhakkar	Jhang	NOC No. 6504/W-I Dated 04-07-2015
49.	Mst. Nureen Aslam, PST, Govt. Primary School, Seed Farm Markaz Ehsan Pur Tehsil Kot Adu District Muzaffargarh	Rawalpindi	NOC No. 1484/A-II Dated 23-02-2016
50.	Mst. Tahira Naseem, PST, Govt. Girls High School, Chak No. 497/JB, Tehsil Shorkot District Jhang	T.T.Singh	NOC No. 3219/E-I Dated 09-06-2016
51.	Mst. Firdous Jabeen, PST, Govt. Girls Community Model School Kalsian Tehsil Nowshera Virkan District Gujranwala	Multan	NOC No. 8382/Admn-III Dated 31-12-2015
52.	Mst. Mubeen Akhtar, PST, Govt. Model Primary School, 667/8-GB Tehsil Pirmahal District T.T.Singh	Layyah	NOC No. Edo/edu/Layyah/Admn-II 6425 Dated 18-08-2015
53.	Mst. Rakhshanda Firdous PST, Govt. Girls Model Primary School, Nizam Din Tehsil & District Pakpattan	Sahiwal	NOC No. 1164/Admn-II Dated 16-02-2016
	Mst. Zunaira Naseem, PST, Govt. Girls Primary School, 210/9-R Tehsil Fortabbas District Bahawalnagar	Vehari	NOC No. 3279/Admn-F Dated 18-05-2016

55.	Mst. Umm-e-Kalsoom Niazi, PST, Govt. Boys Elementary School, Nangni Tehsil & District Mianwali	Lahore	NOC No. 4971/Admn Dated 06-06-2016
56.	Mst. Hina Batool, ESE (Science), Govt. Primary School, Ghulam Sarwar Gsura Markaz Fazilpur Tehsil & District Rajanpur	D.G.Khan	NOC No. 7546/Admn Dated 05-08-2015
57.	Mst. Mah Jabeen, PST, Govt. Girls Model Primary School, Mehmoodabad Tehsil Taunsa District D.G.Khan	Rawalpindi	NOC No. 5590/A-II Dated 23-07-2016
58.	Mst. Saba Mushtaq, PST, Govt. Model Primary School, Basti Munawar Ali Khan Tehsil Ahamed Pur Sial District Jhang	Multan	NOC No. 4389/Admn-III Dated 29-06-2016
59.	Mst. Huma Naz, PST, Govt. Girls Primary School, 15/4-L, District Okara	Lahore	NOC No. 9160/A-II Dated 30-09-2015
60.	Mst. Shabana Kousar, PST, Govt. Girls Primary School, Basti Ara Tehsil Kot Adu District Muzaffargarh	Lahore	NOC No. 149/Admn Dated 07-01-2015
61.	Mst. Shagufta Andleeb, PST, Govt. Boys Primary School, Chak No. 44/A Tehsil Liaquat Pur, District R.Y.Khan	Bahawalpur	NOC No. 12073/Admn-(1) Dated 27-06-2015
62.	Mst. Farah Naz, PST, Govt. Girls Primary School, Shaukatabad, Markaz Chani Goth Tehsil Ahmadpur East District Bahawalpur	R.Y.Khan	NOC No. 1685/EB Dated 15-02-2016
63.	Mst. Nasira Khadim, PST, Govt. Girls Primary School, Ghulam Muhammad Abad Tehsil Sadiq Abad, District Rahim Yar Khan	Lahore	NOC No. 8125/A-I Dated 20-08-2015

TERMS AND CONDITIONS:-


1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE concerned in the light of directions contained in letter No. SO(SE-IV)2-34/2009(Transfer) Dated 25-07-2014 and extended vide letter No. SO(SE-IV)2-34/2009(Transfer) Dated 13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated 17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated 24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) dated 27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. Verification of Service Record shall be made by the relieving/joining as well as recipient District.
8. If any discrepancy is detected subsequently, the relieving officer will be held responsible.
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
12. In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.
13. In case of a school with single PST/EST/SST(Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) dated 27-07-2016.


 (MALIK RIAZ HUSSAIN) 27/7/16
 DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB, LAHORE

Endt. No. 2248 /Admn(F-II)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


 (FAIZULLAH KHAN TAREEN)
 DIRECTOR (ADMN)
 FOR DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB, LAHORE