



No. 2441 /Admn(F-I)
 Directorate of Public Instruction
 (Elementary Education) Punjab
 9-A Hall Road, Lahore.
 Email.dpielementarypunjab@gmail.com

Dated 04/08/2016

ORDER

The services of following teachers on the recommendations and consent of EDO (Relieving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18).

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Asifa Abdul Sittar, EST (G), Govt. Girls Elementary School, Dhariwal Tehsil & District Gujranwala	Sargodha	NOC No. 12191/E-I Dated 30.07.2016
2.	Mst. Humaira Hashmat, EST (PET), Govt. Girls Elementary School 553/EB Tehsil & District Vehari	Lahore	NOC No. 3275/Admn Dated 18.04.2016
3.	Mst. Sadia Nasir, SESE(Science) Govt. Girls High School, Rikhi District Mianwali	Bhakkar	NOC No. Admn-II/13-15/7564 Dated 20.10.2015
4.	Mst. Samia Khalid, SESE(Sci) Govt. Girls Middle School, 02/EB Tehsil Arifwala District Pakpattan	Vehari	NOC No. 8278/Admn-F Dated 12.11.2015
5.	Mst. Hina Rashid SESE(Math) Govt. Girls Middle School, 1 Faiz Janobi Lar District Multan	T.T.Singh	NOC vide DEO No. 5807/E-I Dated 22.10-2015
6.	Mst. Shakeela EST(G), Govt. S.K Girls High School, Wazirabad District Gujranwala	Sialkot	NOC No.4087/Admn Dated 25.07.2016
7.	Mst. Shamim Akhtar, EST (Eng), Govt. Girls Elementary School, Gullan Khel District Mianwali	Attock	NOC No. 3677/e-I Dated 28.07.2016
8.	Mst. Nusrat Nawaz, EST (G) Govt. Girls High School, Ferozewala Tehsil & District Gujranwala	Gujrat	NOC No. 2032/A-II Dated 16.04.2016
9.	Mst. Sana Rafique, EST(Math) Govt. Girls Elementary School, 57/12-L, District Sahiwal	Vehari	NOC No. 4720/Admn-F Dated 21.07.2016
10.	Mst. Aisha Maryam, EST(G) Govt. Girls High School, Mehmood Kot District Muzaffargarh	Multan	NOC No. 4943/Admn-II Dated 29.07.2016
11.	Mst. Ayesha Siddiqa, EST(G), Govt. Elementary School, 23/SP Tehsil & District Pakpattan	Sahiwal	NOC No. 4693/Admn-II Dated 01.07.2016
12.	Mst. Huma Shahzadi, EST (Sci), Govt. Girls Elementary School, Muftian Tehsil Dina District Jhelum	Lahore	NOC No. 6588/Admn Dated 30.07.2016
13.	Mst. Bakhtawar Rakshanda, EST(Math) Govt. Girls Elementary School, Chak No. 96/DNB Tehsil Yazman District Bahawalpur	Lahore	NOC No. 6609/Admn Dated 01.08.2016
14.	Mst. Uzma Murtaza, SESE(Math) Govt. Girls High School, Basti Mai Roshan Tehsil Kallur Kot District Bhakkar	Mianwali	NOC No. 3759/Admin Dated 01.08.2016
15.	Mst. Rizwana Choudhary, SESE (Math) Govt. Girls Elementary School, Chak No. 70-A/ML District Bhakkar	Vehari	NOC No. 9295/Admn-F Dated 18.12.2015
16.	Mst. Sofia Ilyas, EST, Govt. High School, Uthwal Tehsil & District Chakwal	Kasur	NOC No. 5948/Admn-II Dated 28.07.2016
17.	Mst. Hira Amin, EST, Govt. Girls Community Model Elementary School, 213/EB Burewala District Vehari	Sahiwal	NOC No. 3976/Admn-II Dated 28.05.2016
18.	Mst. Farah Sardar, EST(G), Govt. Girls Elementary School, Fidai Shah Tehsil Minchanabad District Bahawalnagar	R.Y.Khan	NOC No. 6024/Admn-I Dated 26.05.2016
19.	Mst. Faiza Noreen, SESE(Science), Govt. Elementary School, Chak No. 182/GB Tehsil & District T.T.Singh	Faisalabad	NOC No. 13570/Admn-II Dated 28.10.2015
20.	Mst. Rumiasa Arif, EST (Math), Govt. Girls High School, Gudara Tehsil Ahmad Pur Sial District Jhang	T.T.Singh	NOC No. 3649/E-I Dated 14.07.2016
21.	Mst. Khadija Anjum, EST, Govt. Girls Community Model Elementary School, Behkri District Chakwal	Jhelum	NOC No. 6514/Admn.F/16 Dated 07.05.2016
22.	Mst. Abida, SESE(Sci) Govt. Girls High School, Jalalpur Bhattian District Hafizabad	Sheikhupura	NOC No. 16/E-II(F)/5759 Dated 01.08.2016
23.	Mst. Noureen Fatima, EST (Sci) Govt. Girls Elementary School, Suraj Ganj Tehsil & District Bahawalnagar	Bahawalpur	NOC No. 20270/Admn(I) Dated 23.12.2015
24.	Syeda Nafeesa Athar, EST (G) Govt. Girls High School, 169/7-R Tehsil Fortabbas District Bahawalnagar	Lahore	NOC No. 6339/Admn Dated 26.07.2016
25.	Mst. Farhat Javed, EST(SV), Govt. Girls Elementary School Ward No.8 Hasilpur District Bahawalpur	Vehari	NOC No. 2738/Admn-M Dated 23.04.2016
26.	Mst. Memoona Iqbal, SESE(PET), Govt. Girls High School, Lawaray Kalan, Tehsil & District Hafizabad	Sheikhupura	NOC No. 16/E-II(F)/5747 Dated 01.08.2016

27.	Mst. Nida Saleem, EST, Govt. Girls Elementary School, Chak Chopra Tehsil Chishtian District Bahawalnagar	Okara	NOC No. 4765/Admn(W) Dated 29.07.2016
28.	Mst. Iqra Majeed, EST (G) Govt. Girls Elementary School, 164/GB Gojra District Toba Tek Singh	Faisalabad	NOC No. 14751/Admn-II Dated 13.06.2016
29.	Mst. Hafiza Sadia Raza, EST, Govt. Girls Elementary School, Tara Garh Chak 44 Tehsil Pattoki District Kasur	Lahore	NOC No. 4566/Admn Dated 23.05.2016
30.	Mst. Attia Kousar, EST, Govt. Girls Elementary School, Muftian Tehsil Dina District Jhelum	Gujrat	NOC No. 2476/A-II Dated 05.05.2016
31.	Mst. Rashida Parveen, EST, Govt. Model Girls Higher Secondary School Gujrat	Faisalabad	NOC No. 1446/Admn-II Dated 29-01-2016
32.	Mst. Shameem Akbar, SESE(Math) Govt. Girls High School, Chak Noor Muhammad Tehsil & District Pakpattan	Okara	NOC No. 5819/Admn(W) Dated 30.09.2015
33.	Mst. Zainab Bashir, EST(G), Govt. Girls Elementary School Nathey Wala Tehsil & District Bahawalnagar	Lahore	NOC No. 6331/Admn Dated 26.07.2016
34.	Mst. Noureen Younas, EST (Arts) Govt. Girls High School, Jahanian Tehsil Jahanian District Khanewal	Multan	NOC No. 7312/Admn-II Dated 06.11.2015
35.	Mst. Shabnum Akram, EST(SV), CDG Girls High School, Factory Area Shahdara Lahore	Chiniot	NOC No. EDO/CT/4199/Admn Dated 03.09.2015

TERMS AND CONDITIONS:-


1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE) concerned in the light of directions contained in letter No. SO(SE-IV)2-34/2009(Transfer) Dated25-07-2014 and extended vide letter No. SO(SE-IV)2-34/2009(Transfer) Dated13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. **Verification of Service Record shall be made by the relieving/joining as well as recipient District.**
8. **If any discrepancy is detected subsequently, the relieving officer will be held responsible.**
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
12. **In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.**
13. In case of a school with single PST/EST/SST (Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.


 (MALIK RIAZ HUSSAIN) 4/8/16
 DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB LAHORE.

Endt. No. 2442 /Admn(F-I)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


 (FAIZULLAH KHAN TAREEN)
 DIRECTOR (ADMN)
 FOR DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB LAHORE