



No. 2978 /Admn(F-II)  
**Directorate of Public Instruction**  
**(Elementary Education) Punjab**  
**9-A Hall Road, Lahore.**  
 Email: [dpiementarypunjab@gmail.com](mailto:dpiementarypunjab@gmail.com)

Dated 30-09- /2016

## ORDER

The services of following teachers PST /ESE and EST/SESE (Male & Female) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

| Sr. No | Name, Designation & present place of posting   | Services placed at the disposal of EDO (Edu) | Forwarding EDO (Edu) letter No. & Date    | N.O.C. issued by recipient EDO(Edu).                      |
|--------|--|--|---|---|
| 1.     | Mst. Madiha Ali, ESE, Govt. Girls Primary School, Basti Jewa Arain Tehsil Chishtian District Bahawalnagar      | Lahore                                       | No. 11178/Admn(F)<br>Dated 24.09.2016     | NOC No. 8815/G-II<br>Dated 22.09.2016                     |
| 2.     | Mst. Razia Zafar, PST, Govt. Girls Primary School, Chak No. 67/P Tehsil Khan Pur District Rahim Yar Khan       | Faisalabad                                   | No. 9466/<br>Dated 21.09.2016             | NOC No. 21622/Admn-II<br>Dated 20.09.2016                 |
| 3.     | Mst. Sumaira Rafique, ESE(Sc & Math), Govt. Girls Primary School, 211/GB, Tehsil Samundri District Faisalabad  | Vehari                                       | No. 21914/Admn-II<br>Dated 26.09.2016     | NOC No. 6515/Admn-F<br>Dated 23.09.2016                   |
| 4.     | Mst. Sidra Mubeen, PST, Govt. Girls High School, Makhnanwali District M.B.Din                                  | T.T.Singh                                    | No. 9214/<br>Dated 29.09.2016             | NOC No. 5392/E-I<br>Dated 28.09.2016                      |
| 5.     | Mst. Bushra Batool, PST, Govt. Girls Primary School, Mari Shumali Tehsil 18-Hazari District Jhang              | Rawalpindi                                   | No. 9214/Admn<br>Dated 25.08.2016         | NOC No. 6799/A-II<br>Dated 25.08.2016                     |
| 6.     | Mst. Tahira Parveen, PST, Govt. Girls Primary School, Langer Kot District Bhakkar                              | Lahore                                       | No. Admn-II/2016/7416<br>Dated 23.09.2016 | NOC No. 7669/Admn<br>Dated 16.08.2016                     |
| 7.     | Mst. Sidra Asif, ESE, Govt. Primary School, 229/9-R, Tehsil Fortabass District Bahawalnagar                    | Bahawalpur                                   | No. 11341/Admn(F)<br>Dated 29.09.2016     | NOC No. 13936/E-III<br>Dated 29.09.2016                   |
| 8.     | Mst. Asima Noreen, SESE (English), Govt. Elementary School, Begum Da Kot Tehsil Chunian District Kasur         | Lahore                                       | No. 8088/Admn-II<br>Dated 26.09.2016      | NOC No. 8949/Admn-I<br>Dated 24.09.2016                   |
| 9.     | Mst. Shagufta Nasreen, EST (English), Govt. Najeeb Memorial Girls High School Gujranwala                       | Lahore                                       | No. 7094/A-3<br>Dated 24.09.2016          | NOC No. 8807/G-II<br>Dated 22.09.2016                     |
| 10.    | Mst. Samreen Akhtar, EST, Govt. Girls High School, Sikriala District Chakwal                                   | Rawalpindi                                   | No. 5427/EC-II<br>Dated 24.09.2016        | NOC No. 7439/A-II<br>Dated 16.09.2016                     |
| 11.    | Mst. Farah Zafar, EST (English), Govt. Girls Middle School, 30/EB Tehsil Arifwala District Pakpattan           | Sahiwal                                      | No. 4429/<br>Dated 24.09.2016             | NOC No. 6604/Admn-II<br>Dated 24.09.2016                  |
| 12.    | Mst. Iffat Parveen, EST, Govt. Girls Primary School, 265/GB Tehsil & District Toba Tek Singh                   | Faisalabad                                   | No. 5400/E-I<br>Dated 28.09.2016          | NOC No. 21925/A-II<br>Dated 26.09.2016                    |
| 13.    | Mst. Shumaila Majeed, EST(English), Govt. Girls High School, Kamalpur Chistian Tehsil Pasrur District Sialkot  | Narowal                                      | No. 5943/Admn<br>Dated 22-09-2016         | NOC No. EDO/(EDU)/<br>ADMN-II/16/3946<br>Dated 21.09.2016 |
| 14.    | Mst. Naeem Afza, EST (English), Govt. Girls High School, 66/GB Tehsil Jaranwala District Faisalabad            | Lahore                                       | No. 21840/Admn-II<br>Dated 22.09.2016     | NOC No. 8799/G-II<br>Dated 21.09.2016                     |
| 15.    | Mst. Shazia Ummer Din, EST, Govt. Girls High School, Mohallah Dogran District Multan                           | Khanewal                                     | No. 1158/<br>Dated 08.09.2016             | NOC No. 8825/Admn(W-II)<br>Dated 02.09.2016               |
| 16.    | Mst. Nargis Parveen, EST, Govt. Girls High School, Pero Shah District Gujrat                                   | Rawalpindi                                   | No. 369/A-II<br>Dated 28.09.2016          | NOC No. 7790/A-II<br>Dated 26.09.2016                     |
| 17.    | Mst. Aisha Javed, SESE (Sc) Govt. Girls Middle School, Sidhu Kanwan Tehsil Kabirwala District Khanewal         | Sahiwal                                      | No. 9614/Admn(W-II)<br>Dated 24.09.2016   | NOC No. 6582/Admn-II<br>Dated 23.09.2016                  |
| 18.    | Mst. Kanwal Parveen, SESE (PET), Govt. Girls High School, 120/EB Tehsil Burewala District Vehari               | Layyah                                       | No. 6488/Admn-F<br>Dated 23.09.2016       | NOC No. 83/Admn<br>Dated 22.09.2016                       |
| 19.    | Mst. Saman Ishtiaq, SESE(Math), Govt. Girls Elementary School, Shahbaz Pur, Tehsil Sadiqabad District R.Y.Khan | Lahore                                       | No. 9571/<br>Dated 24.09.2016             | NOC No. 8798/G-II<br>Dated 21.09.2016                     |

*(Handwritten signatures and dates)*

|     |  |            |   |   |
|-----|--|------------|---|---|
| 20. | Raheela Yousaf EST, Govt. Girls Higher Secondary School, 319/HR Tehsil Fortabbas District Bahawalnagar               | Bahawalpur | No. 11160/Admn(F)<br>Dated 22.09.2016                 | NOC No.13621/E-III<br>Dated 22.09.2016    |
| 21. | Mst. Robina Kousar, EST (English), Govt. Girls High School, Talwandi Bhindran Tehsil & District Narowal              | Lahore     | No. EDO/(EDU)/<br>ADMN-II/16/4036<br>Dated 29.09.2016 | NOC No. 9075/Admn-I<br>Dated 27.09.2016   |
| 22. | Mst. Saira Siddique, SESE (Math), Govt. Girls Elementary School, Qila Mir Zaman Tehsil Safdrabad District Sheikhpura | Rawalpindi | No. 16/E-I(M)/6778<br>Dated 29.09.2016                | NOC No. 7614/A-II<br>Dated 22.09.2016     |
| 23. | Mst. Rubina Kanwal, EST (G), Govt. Girls Elementary School, Kappar Shah Tehsil Kot Chutta District D.G.Khan          | Attock     | No. 8472/Admn(F)<br>Dated 29.09.2016                  | NOC No. 5076/E-I<br>Dated 29.09.2016      |
| 24. | Mst. Khadija Kanwal, SESE(Math), Govt. Girls High School, 330/HR Tehsil Fortabass District Bahawalnagar              | Attock     | No. 11340/Admn(F)<br>Dated 29.09.2016                 | NOC No. 5077/E-I<br>Dated 29.09.2016      |
| 25. | Mr. Shabbir Nadeem, EST(English), Govt. Primary School, 47/F Tehsil Chishtian District Bahawalnagar                  | Sahiwal    | No. 11056/Admn(F)<br>Dated 21.08.2016                 | NOC No. 6043/Admn-I<br>Dated 29.08.2016   |
| 26. | Mr. Zafar Iqbal, EST (G), Govt. High School No. 1 District Rajanpur  | R.Y. Khan  | No. 4089/Admn<br>Dated 22.09.2016                     | NOC No. 9419/Admn-I<br>Dated 21.09.2016   |
| 27. | Mr. Aamir Mehmood, EST (Sc), Govt. High School, Chak No. 214/JB District Jhang                                       | Faisalabad | No. 10918/Admn<br>Dated 26.09.2016                    | NOC No. 21887/Admn-II<br>Dated 24.09.2016 |

**TERMS AND CONDITIONS:-**

1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consolidated Model Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs (Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated 17.04.2013 shall be made by the respective EDO (Edu).
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.
6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated 17-04-2013 and amended vide letter Dated 24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.

(FAIZULLAH KHAN TAREEN)  
DIRECTOR (ADMN)  
FOR DIRECTOR PUBLIC INSTRUCTION (EE)  
PUNJAB, LAHORE

Endt. No. 2979 /Admn (F-II)

**Copy forwarded for information & necessary action to:-**

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO (SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO (SE-IV)2-34/2009(TR) Dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.

ASSISTANT DIRECTOR (ADMN)  
FOR DIRECTOR PUBLIC INSTRUCTION (EE)  
PUNJAB, LAHORE