



No. 2585 /Admn(F-I)
 Directorate of Public Instruction
 (Elementary Education) Punjab
 9-A Hall Road, Lahore.
 Email: dpi elementarypunjab@gmail.com

Dated 16/8 /2016

ORDER

The services of following teacher EST /SESE are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	Forwarding EDU (Edu letter No. & Date	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Farha Manzoor, SESE (Sc), Govt. Elementary School, 52/WB District Vehari	Khanewal	No. 5285/Admn-M Dated 11.08.2016	NOC No. 7899/Admn(W-II) Dated 11.08.2016
2.	Mst. Ruba Khan, EST, Govt. Girls High School, Rakh Baloch Kalan District M.B.Din	Mianwali	No. 4308/A-II Dated 11.08.2016	NOC No. 3947/Admin-I Dated 1.08.2016
3.	Mst. Sumaira Yaseen, SESE(Math) Govt. Girls Elementary School, 62/EB Tehsil Arifwala District Pakpattan	Lahore	No. 3630/Admn Dated 11.08.2016	NOC No. 7015/Admn Dated 9.08.2016
4.	Mst. Bushra Bibi, EST (OT), Govt. Girls Elementary School, Hussain Colony Chishtian District Bahawalnagar	Lahore	No. 9681/Admn(F) Dated 11.08.2016	NOC No. 7178/Admn Dated 10.08.2016
5.	Mst. Hina Akhtar, EST (Science), Govt. Girls Elementary School, Fateh Kalas Tehsil & District Sheikhpura	Faisalabad	No. 16/E-II(F)/5739 Dated 11.08.2016	NOC No.19289/Admn-II Dated 06.08.2016
6.	Mst. Samina Farrukh, EST, Govt. High School, 90/9-L, District Sahiwal	Okara	No. 5538/Admn-II Dated 11.08.2016	NOC No. 5236/Admn(W) Dated 10.08.2016
7.	Mst. Saadia Kanwal, EST, Govt. Girls Elementary School, Chak No. 11 Tehsil & District Nankana Sahib	Lahore	No. 3384/E-II Dated 12.08.2016	NOC No. 7328/Admn Dated 11.08.2016
8.	Mst. Shaista Ghulam Hader, EST, Govt. Girls Elementary School, Rukh Kikranwali Tehsil & District Gujranwala	Sialkot	No. 6251/A-3 Dated 11.08.2016	NOC No. 4538/Admn Dated 10.08.2016
9.	Mst. Aisha Ashraf, EST, Govt. Girls Elementary School, 110/F(A), Tehsil Chishtian District Bahawalnagar	Lahore	NO. 9658/Admn(F) Dated 11.08.2016	NOC No. 7180/Admn Dated 10.08.2016
10.	Mst. Asifa Fatima Bashir, EST (Sci) Govt. Girls Elementary School, 66/4-R Tehsil Haroonabad District Bahawalnagar	Attock	No. 9689/Admn(F) Dated 11.08.2016	NOC No. 3937/E-I Dated 10.08.2016
11.	Mst. Noor Fatima, SESE (Urdu), Govt. Girls High School, Kanwanlit Tehsil Daska District Sialkot	Gujranwala	No. 4626/Admn Dated 12.08.2016	NOC No. 6235/A-3 Dated 11.08.2016
12.	Mst. Aasia Gulzar, EST, Govt. Girls Elementary School, Kot Allah Ditta Tehsil & District Nankana Sahib	Lahore	No. 3366/E-II Dated 11.08.2016	NOC No. 7126/Admn Dated 10.08.2016
13.	Mst. Salma Abdul Rehman, EST (AT), Govt. Girls Model Elementary School, Mehar Shah Tehsil Kehror Pacca District Lodhran	Vehari	No. 347/Admn Dated 06.08.2016	NOC No. 4994/Admn-F Dated 02.08.2016
14.	Mst. Abida Firdous, EST, Govt. Girls Elementary School, Langowal, Tehsil Sangla Hill District Nankana Sahib	Lahore	No. 3379/E-II Dated 11.08.2016	NOC No. 7092/Admn Dated 10.08.2016
15.	Mst. Sadia Boota EST (General) Govt. Elementary School, Chak No. 140/SB Tehsil & District Sargodha	Sheikhpura	No. 12827/ Dated 11.08.2016	NOC No. 16/E-II(F)/5652 Dated 09.08.2016
16.	Mst. Iram Tabasum, SESE (Sc) Govt. Girls Elementary School, Bhutta Pur Tehsil & District Muzaffargarh	Layyah	No. 5568/Admn Dated 10.08.2016	NOC No. 5199/Admn Dated 09.08.2016
17.	Mst. Sobia Sadaf, EST(G), Govt. Girls High School, 120/EB Tehsil Burewala District Vehari	Multan	No. 5283/Admn-F Dated 11.08.2016	NOC No. 5187/Admn-II Dated 10.08.2016
18.	Mst. Ammara Ejaz, SESE (Sci) Govt. Girls Elementary School Basti Farooq Abad Tehsil Kot Radha Kishen District Kasur	Khanewal	No. 6683//Admn-II Dated 11.08.2016	NOC No. 7781/Admn(W-II) Dated 10.08.2016
19.	Mst. Rabia Naseer, EST, Govt. Girls High School, Mirzal District Chakwal	Multan	No. 4139/EC-II Dated 12.08.2016	NOC No. 5191/Admn-II Dated 10.08.2016

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20.	Mst. Munazza Naeem, SESE(Sci) Govt. Girls Community Model Middle School, 135/10-R Tehsil Jahania District Khanewal	Vehari	No. 7858/Admn(W-II) Dated 11.8.2016	NOC No. 5205/Admn-F Dated 10.08.2016
21.	Mst. Asma Hassan, EST (English), Govt. Girls Elementary School, Gohar Khan wala Tehsil & District Mianwali	Rawalpindi	No. 3950/Admn-I Dated 10.08.2016	NOC No. 6286/A-I Dated 13.08.2016
22.	Mst. Nazish Kanwal, EST (Sci) Govt. Elementary School, 119/6-R Tehsil Haroonabad District Bahawalnagar	Rawalpindi	No. 9498/Admn(F) Dated 09.08.2016	NOC No. 8525/Admn(F)-195 Dated 16.07.2016
23.	Mst. Asma Yousaf, EST (PET), Govt. Girls Elementary School, Chak No. 35/DNB Tehsil Yazman District Bahawalnagar	R.Y.Khan	No. 10689/E-I Dated 04.08.2016	NOC No. 7639/Admn-I Dated 01.08.2016
24.	Mst. Shumaila Tufail, EST (Sc), Govt. Girls Community Model Elementary School, 89/WB District Vehari	Lahore	No. 5344/Admn-F Dated 12.08.2016	NOC No.7231/Admn Dated 10.08.2016

TERMS AND CONDITIONS:-

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1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consolidated Model Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs(Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated 17.04.2013 shall be made by the respective EDO (Edu).
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.
6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated 17-04-2013 and amended vide letter Dated 24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.

(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)

FOR DIRECTOR PUBLIC INSTRUCTION (EE)

PUNJAB, LAHORE

Endt. No. 2586/Admn(F-I)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.

ASSISTANT DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)

PUNJAB, LAHORE