



No. 2596 /Admn(F-I)  
**Directorate of Public Instruction**  
**(Elementary Education) Punjab**  
**9-A Hall Road, Lahore.**  
**Email.dpielementarypunjab@gmail.com**

Dated 17-8- /2016

## ORDER

The services of following teachers EST /SESE are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

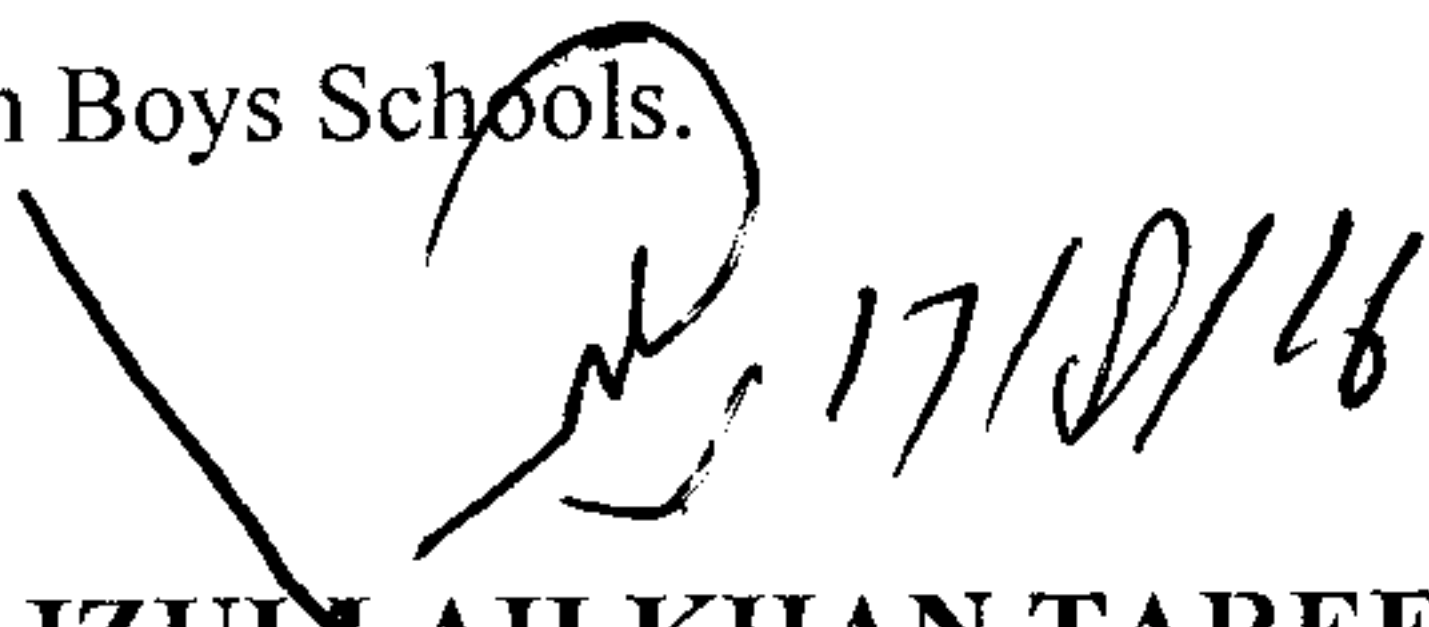
Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	Forwarding EDU (Edu letter No. & Date	N.O.C. issued by recipient EDO(Edu).
1.	Saman Manzoor, EST, Govt. Girls High School, 689/31 GB, Tehsil Pirmahal District Toba Tek Singh	Faisalabad	No. 4332/E-II Dated 11.08.2016	NOC No. 19476/Admn-II Dated 10.08.2016
2.	Mst. Samina Nazli, EST (V), Govt. Girls Higher Secondary School, Bassal Tehsil Jand District Attock	Rawalpindi	No. 3990/E-I Dated 12.08.2016	NOC No. 6116/A-II Dated 11.08.2016
3.	Mst. Asma Shaukat, EST, Govt. Girls High School, Phularwan Tehsil Safdarabad District Sheikhpura	Nankana Sahib	No. 16/E-I(F)/5757 Dated 11.08.2016	NOC No. 3355/E-II Dated 11.08.2016
4.	Mst. Fozia Noor, SESE (Sc), Govt. Girls Elementary School, 64/RB, Tehsil Jaranwala District Faisalabad	M.B.Din	No. 19608/Admn-II Dated 11.08.2016	NOC No. 4284/ Dated 10.08.2016
5.	Mst. Rukhsana Parveen, ET (SV), Govt. Girls Elementary School, 230/9-R Tehsil Fortabbas, District Bahawalnagar	Lahore	No. 9669/Admn(F) Dated 11.08.2016	NOC No. 7010/Admn Dated 09.08.2016
6.	Mst. Zahira Said, SESE (Urdu), Govt. Girls Elementary School, 172/9-L, District Sahiwal	Lahore	No. 5554/Admn-II Dated 11.08.2016	NOC No. 7139/Admn Dated 10.08.2016
7.	Mst. Shaista Naheed, EST, Govt. Girls High School Hussain Khan Wala Hithar Tehsil & District Kasur	Lahore	No. 6723/Admn-II Dated 12.08.2016	NOC No. 7278/Admn Dated 11.08.2016
8.	Mst. Asma Nazir, EST, Govt. D.S Girls High School, Hafizabad	Lahore	No. 2109/Admn Dated 11.08.2016	NOC No. 7163/Admn Dated 10.08.2016
9.	Mst. Sidra Iqbal, EST, Govt. Girls High School, Talhara Tehsil Daska District Sialkot	M.B.Din	No. 4593/Admn Dated 11.08.2016	NOC No. 4291/A-II Dated 10.08.2016
10.	Mst. Hira Naseer, SESE (CS), Govt. Girls Elementary School, Chak No. 138/TDA District Layyah	Lahore	No. 5277/Admn-F Dated 11.08.2016	NOC No. 7176/Admn Dated 10.08.2016
11.	Mst. Iqra Naseer, SESE (Sc), Govt. Girls Elementary School Chak No. 117/TDA Hafiza Abad District Layyah	Lahore	No. 5276/Admn-F Dated 11.08.2016	NOC No. 7174/Admn Dated 1.08.2016
12.	Mst. Moona Babar SESE Govt. Girls Elementary School Kotla Punjo Baig District Sheikhpura	Faisalabad	No. 5802 Dated 12-08-2016	No. 19637/Admn-II Dated 12-08-2016
13.	Mst. Adeela Shoukat SESE Govt. Girls Middle School Baqar Pur Tehsil Kabirwala District Khanewal	Layyah	No. 8050/Admn(W-II) Dated 13-08-2016	No. 5367/Admn Dated 12-08-2016
14.	Mst. Sakina Bibi SESE Govt. Girls Elementary School Argun Tehsil Nowshera Virkan District Gujranwala	Lahore	No. 6349/A-3 Dated 13-08-2016	No. 7510/Admn Dated 13-08-2016
15.	Mst. Shabana Saleem Ul Haq EST Govt. Girls high School 115/15-L District Khanewal	Lahore	No. 8060/Admn(W-II) Dated 13-08-2016	No. 7493/Admn Dated 12-08-2016
16.	Mst. Syeda Munaza Bukhari, SESE Govt. Muslim Awami high School Sambrial Sialkot	Gujrat	No. 4738/Admn Dated 13-08-2016	No. 4023/A-II Dated 13-08-2016
17.	Mst. Aysha Athar Malik SESE Govt. Girls High School Jumber kalan District Kasur	Lahore	No. 6807/Admn-II Dated 13-08-2016	No. 7489/Admn Dated 12-08-2016
18.	Mst. Syeda Rehab Zaidi SESE Govt. Girls High School Basira Tehsil & District Muzaffargarh	Multan	No. 5661/Admn Dated 13-08-2016	No. 5245/Admn-II Dated 12-08-2016
19.	Mst. Madiha Batool, SESE(Science), Govt. Girls Elementary School, Chak No. 138/JB Tehsil & District Chiniot	Lahore	No. 4750/A.D(Admn) Dated 13.08.2016	NOC No. 7586/Admn Dated 13.08.2016
20.	Mst. Anjum Rafique Khan, EST, Govt. Girls High School, Nonar Tehsil Zafarwal, District Narowal.	Gurjanwala	3400/Admn-II Dated 12-8-2016	NOC No. 6282/A-3 Dated 12-8-2016

*(Handwritten signatures)*



**TERMS AND CONDITIONS:-**

1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consolidated Model Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs(Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated 17.04.2013 shall be made by the respective EDO (Edu).
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.
6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated 17-04-2013 and amended vide letter Dated 24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.

  
(FAIZULLAH KHAN TAREEN)  
DIRECTOR (ADMN)  
FOR DIRECTOR PUBLIC INSTRUCTION (EE)  
PUNJAB, LAHORE

Endt. No. 2597 /Admn(F-I)

**Copy forwarded for information & necessary action to:-**

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.

  
ASSISTANT DIRECTOR (ADMN)  
FOR DIRECTOR PUBLIC INSTRUCTION (EE)  
PUNJAB, LAHORE