



No. 2712 /Admn(F-I)
Directorate of Public Instruction
(Elementary Education) Punjab
9-A Hall Road, Lahore.
 Email.dpi elementarypunjab@gmail.com

Dated 30-08 /2016

ORDER

The services of following teachers EST /SESE are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	Forwarding EDO (Edu) letter No. & Date	N.O.C. issued by recipient EDO (Edu).
1.	Mst. Sadaf Nasim, EST, Govt. Girls Elementary School Jajial Tehsil Sohawa District Jhelum	Sahiwal	No. 9986/Admn.F/16 Dated 25.08.2016	NOC No. 5987/Admn-II, Dated 24.08.2016
2.	Mst. Ayesha Imdad, SESE(Math), Govt. Girls High School, Soba Ram Depalpur District Okara	Lahore	No. 5527/Admn(W) Dated 13.08.2016	NOC No. 7443/Admn Dated 12.08.2016
3.	Mst. Saima Liaqat, SESE (Sc.) Govt. Girls Elementary School, Chitti Goraya, Tehsil Nowshera Virkan, District Gujranwala	Kasur	No. 6713/A-3 Dated 26.08.2016	NOC No. 7165/Admn-II Dated 25.08.2016
4.	Mst. Farzana Batool, SESE, Govt. Girls Elementary School, Kotli Bhutta Tehsil & District Sialkot	Sheikhupura	No. 5085/Admn Dated 25.08.2016	NOC No. 16/E-II (F)/6155 Dated 24.08.2016
5.	Mst. Naheed Akhtar EST Govt. Girls High School 331/EB Tehsil Burewala District Vehari	T.T.Singh	No. 5352/Admn-F Dated 12-08-2016	NOC No. 4376/E-I Dated 12-08-2016
6.	Mst. Hafsa Naseem, SESE, (Sc)Govt. Girls Elementary School, Nidala Salahrian, Tehsil Shakargarh District Narowal	Rawalpindi	No. EOD/(EDU)/ ADMN-II/16/3645 Dated 26.08.2016	NOC No. 6783/A-II Dated 25.08.2016
7.	Mst. Saima Parveen, EST (Arabic Teacher) GGES Chak No.161/NB, Tehsil Sillanwali, District Sargodha	Sheikhupura	No. 13468 Dated 25.8.2016	NOC No. 16/E-II(F)6186 Dated 25.08.2016
8.	Mst. Maria Khaliq, SESE(Sc), Govt. Elementary School, 172/9-L, Chichawatni, District Sahiwal	Lahore	No. 5994/Admn-I Dated 25.08.2016	NOC No. 8053/Admn Dated 24.08.2016
9.	Mst. Ambreen Bashir SESE (Sc) Govt. Girls Elementary School, Thari Gillan Tehsil Nowshera Virkan District Gujranwala	Lahore	No. 6674/A-3 Dated 25.08.2016	NOC No. 8100/ Dated 24.08.2016
10.	Mst. Muzzda Sehr, SESE(Sc), Govt. Girls Elementary School Chak No. 49/P Tehsil & District Rahim Yar Khan	Lahore	No. 8178/ Dated 13-08-2016	NOC No. 7406/Admn Dated 12-08-2016
11.	Mst. Shafaq Tariq, EST, Govt. Girls High School, Sadar Gogera, Okara	Rawalpindi	No. 5994/Admn(W) Dated 25.08.2016	NOC No. 6704/A-II, Dated 24.08.2016
12.	Mst. Nazia Hussain SESE Govt. Girls Elementary School Jaithpur Depalpur District Okara	Lahore	No. 5314/Admn(W) Dated 12-08-2016	NOC No. 6993/Admn Dated 09-08-2016
13.	Mst. Sadia Hafeez, SESE (Physical) Govt. Girls High School, 119/15-L, Tehsil Mian Channu, District Khanewal	T.T.Singh	No.8482/Admn(W-II) Dated 25.08.2016	NOC No. 4664/E-I, Dated 24.08.2016
14.	Mst. Parveen Akhtar, SESE(Math), Govt. Girls High School, Shakargarh District Narowal	Lahore	No. EDO/(EDU)/ ADMN-II/16/3547 Dated 22.08.2016	NOC No. 7832/Admn Dated 19.08.2016
15.	Mst. Qaisra Tasneem, EST, Govt. Girls Elementary School, Gunguwala Tehsil Depalpur District Okara	Lahore	No. 6045/Admn(W) Dated 26.08.2016	NOC No. 7583/Admn dated 13.08.2016
16.	Mst. Rukhshanda, SESE (Sc.) Govt. Girls Elementary School, Basara Colony, Muridke, District Sheikhupura	Lahore	No. 16/E-II(F)/6149 Dated 24.08.2016	NOC No. 8055/Admn, Dated 24.08.2016
17.	Mst. Atqa Khanum, SESE(PET), Govt. Girls High School, Kanjrur Tehsil Shakargarh District Narowal	Sialkot	No. EDO/(EDU)/ ADMN-II/16/3583 Dated 24.08.2016	NOC No. 5005/Admn Dated 23.08.2016

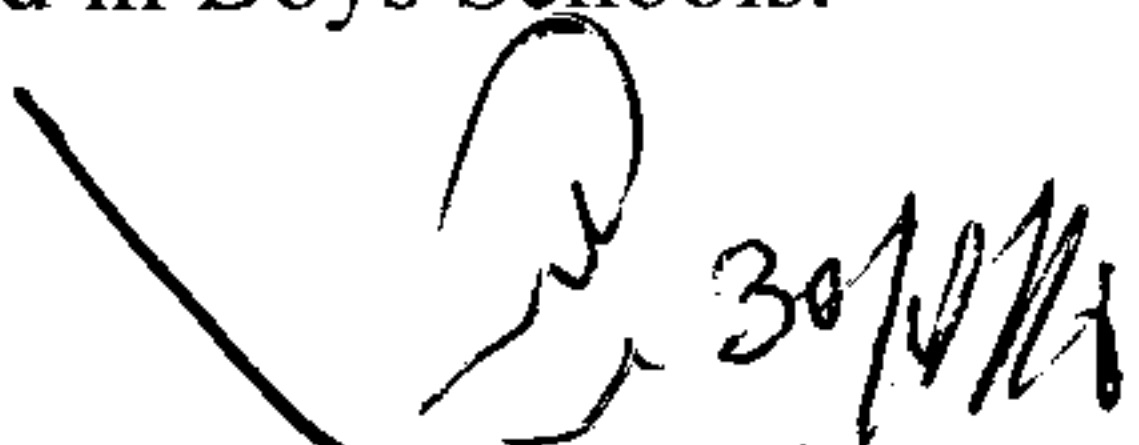
TERMS AND CONDITIONS:-

1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consoliDatedModel Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs(Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated17.04.2013 shall be made by the respective EDO (Edu).

30/8/16

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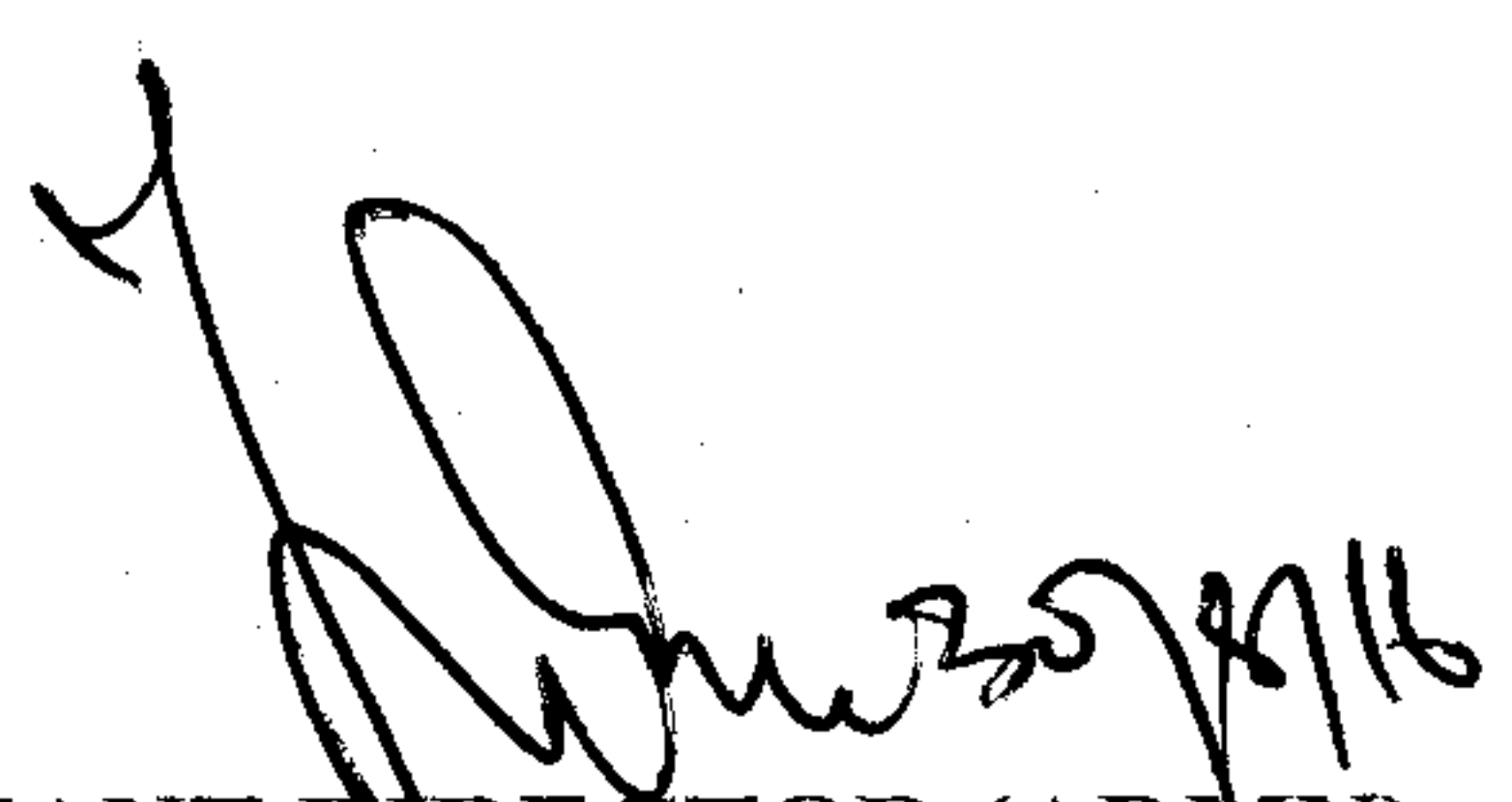
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.
6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated17-04-2013 and amended vide letter Dated24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.


(FAIZULLAH KHAN TAREEN)
 DIRECTOR (ADMN)
 FOR DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB, LAHORE

Endt. No. 2713 /Admn(F-I)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated24-07-2014 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned.
9. Notification file.


ASSISTANT DIRECTOR (ADMN)
 FOR DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB, LAHORE