



No. 2714 /Admn(F-II)  
**Directorate of Public Instruction**  
**(Elementary Education) Punjab**  
**9-A Hall Road, Lahore.**  
 Email.dpielementarypunjab@gmail.com

Dated 30-08- /2016

## ORDER

The services of following teachers PST /ESE are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below (01 to 12) :-

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	Forwarding EDU (Edu letter No. & Date	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Aisha Saeed, PST, Govt. Girls Community Model School, Mangan, District Okara.	Pakpattan	No. 5895/Admn(W) Dated 23-08-2016	NOC No. 3856/Admn Dated 19-8-2016
2.	Mst. Akasha Laila Bakht, PST, Govt. Girls Primary School, Darkhan Wala District Rajanpur	Layyah	No. 3808/Admn Dated: 12.08.2016	NOC No.5266/Admn Dated: 11.08.2016
3.	Mst. Aisha Yousaf, ESE(Sci-Math), Govt. Model Primary School, Chak Sultan Mahmood, Tehsil Kabirwala, District Khanewal.	Multan	No. 8494/Admn(W-II) Dated 25-08-2016	NOC No. 5588 /Admn-III Dated 25-08-2016
4.	Mst. Hina Younas, ESE (Sci-Math), Govt.Girls Primary School, Mula Pur Tehsil Chunian, District Kasur.	Okara	No. 6764/Admn-II Dated 13-8-2016	NOC No. 5350/Admn(W) Dated 12-8-2016
5.	Mst. Hina Almas, ESE (Sci-Math), Govt.Primary School, Chakar Qadaywala, Tehsil Hasilpur, District Bahawalpur.	Rawalpindi	No. 11946/E-3 Dated 25-08-2016	No. 6698/A-I Dated 24-08-2016
6.	Mst. Hafiza Anum Hina, ESE(Sci-Math), Govt. Girls Primary School, Makhdoom Tehsil Khanpur, District R.Y.Khan.	Bahawalnagar	No. 8680 Dated 24-8-2016	NOC No. 10260/Admn(F) Dated 24-08-2016
7.	Mst. Maryam Siddique, ESE, Govt. Girls Primary School, Chak No. 165/NP, Tehsil Sadiq Abad, District Rahim Yar Khan	Bahawalpur	No. 8579/ Dated: 23.08.2016	No. 11682/E-3 Dated: 22.08.2016
8.	Mst. Memoona Rai, ESE (Sc. Math), Govt. Girls Primary School, Chak No. 259/JB Patoana Tehsil & District Jhang	Bahawalpur	No. 9046/Admn Dated: 23.08.2016	No. 11294/E-I Dated: 15.08.2016
9.	Mst. Sadia Naseer, PST, Govt.Girls High School, Bounkan Tehsil & District Sialkot.	Narowal	No. 4528/Admn Dated 10-8-2016	NOC No. EDO/(EDU)/ Admn-II/16/3254 Dated 09.08.2016
10.	Mst. Muniba Arshad, ESE, Govt. Primary School, 188/RB-III, Tehsil Chak Jhumra District Faisalabad	Nankana Sahib	No. 20211/Admn-II Dated: 18.08.2016	NOC No. 3512/E-I Dated: 17.08.2016
11.	Mst. Gul Robina Aslam, ESE, Govt. Girls Primary School, Mehmood Shaheed District Khushab	Sahiwal	No. 9918/E-II Dated: 24.08.2016	NOC No. 5906/Admn-II Dated: 23.08.2016
12.	Mst. Amra Sohail, PST, Govt.Girls Primary School, Kot Nadeem, Tehsil & District Sheikhpura.	Lahore	No. 6195/ Dated 25-8-2016	NOC No. 8109/Admn Dated 25-8-2016
13.	Mst. Asma Iftikhar, PST, Govt. Girls High School, Sohan Tehsil Dina District Jhelum	Rawalpindi	No. 9967/Admn.F/16 Dated: 24.08.2016	NOC No. 6614/A-II Dated: 22.08.2016
14.	Mst. Nazia Ashraf, PST, Govt. Girls Elementary School, Lasoori Kalan District M.B.Din	Rawalpindi	No. 4540/ Dated 24.08.2016	NOC No. 6634/A-II Dated 22.08.2016
15.	Mst. Sana Zafar, ESE, Govt. Priamry School, 47/3.R District Okara	Lahore	No. 5739/Admn(W) Dated: 19.08.2016	NOC No. 7680/Admn Dated: 16.08.2016
16.	Mst. Saba Bibi, PST, Govt. Primary School, Mehrajay Tehsil Pasrur District Sialkot	Faisalabad	No. 4802/Admn Dated: 16.08.2016	No. 19834/Admn-II Dated: 13.08.2016
17.	Mst. Saima Bashir, PST, Govt. Girls Elementary School, Pipliwala Tehsil Sambrial, District Sialkot	Gujranwala	No. 4893/Admn Dated: 19.08.2016	NOC No. 6509/A-4 Dated: 17.08.2016
18.	Mst. Syeda Shanza Zanib, ESE, Govt. Girls Primary School, 101/12-L(Tender) Chichawatni, District Sahiwal.	Faisalabad	No. 5996/Admn-I Dated 25-08-2016	NOC No. 20634/A-II Dated 21-8-2016
19.	Mst. Shazia Shafqat, PST, Govt. Primary School, Chak No. 117/RB Tehsil Sangla Hill District Nankana Sahib	Faisalabad	No. 3630/E-II Dated: 24.08.2016	NOC No. 20373/Admn-II Dated: 22.08.2016
20.	Mst. Javeria Saeed, PST, Govt. Girls Elementary School, Uggo Bhinder Tehsil Kamoke District Gujranwala	Lahore	No. 6647/A-4 Dated: 24.08.2016	NOC No 7673/Admn Dated: 16.08.2016
21.	Mst.Farzana Shakeel, PST, Govt.Girls Elementary School, 291/GB, Tehsil & District T.T.Singh.	Lahore	No. 4383/E-I Dated 12-8-2016	NOC No. 6683/Admn Dated 03-8-2016

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22.	Mst. Humaira Khalid, ESE (Sc. Math), Govt. Girls Primary School, Kotla Hamal, Tehsil Rojhan District Rajanpur	Multan	No. 3910/Admn Dated: 24.08.2016	NOC No. 5534/Admn-III Dated: 23.08.2016
23.	Mst. Qurat ul Ain, ESE(Sci-Math), Govt.Primary School, Gouromangat, Gulberg-III Lahore.	M.B.Din	No. 8170 Dated 25-8-2016	NOC No. 4556 Dated 25-8-2016
24.	Mst. Farhat Tasleem, PST, Govt. Girls Elementary School 243/GB, Tehsil Gojra District Toba Tek Singh	Rawalpindi	No. 4653/E-I Dated: 24.08.2016	NOC No. 6636/A-II Dated: 22.08.2016
25.	Mst. Zaib-un-Nisa, ESE, Govt. Girls Community Model Elementary School, 346/GB, Tehsil & District Toba Tek Singh	Faisalabad	No. 4627/E-I Dated: 24.08.2016	NOC No. 20366/Admn-II Dated: 22.08.2016
26.	Mst. Irum Naveed, ESE(Sci-Math), Govt.Primary School, Talabwala, District Multan.	Faisalabad	No. 1097/Admn-II Dated 25-8-2016	NOC No. 20578/Admn-II Dated 24-8-2016
27.	Mst. Misbah Iqbal, PST, Govt.Primary School, Thatha Rao, Tehsil Kamoke, District Gujranwala.	Gujrat	No. 6685/A-4 Dated 25-8-2016	NOC No. 4227 Dated 24-8-2016
28.	Mst. Sidra Javed, PST, Govt.Primary School, 107/JB, Tehsil Jhumra, District Faisalabad.	Bahawalpur	No. 20696 Dated 25-8-2016	NOC No. 11872/E-I Dated 24-8-2016

**TERMS AND CONDITIONS:-**

1. The posting / transfer shall be made only against the vacant posts.
2. In case of standalone Primary School, Primary portion of higher level school or each portion of consoliDatedModel Primary School Running with one or two teachers, the teacher shall not be transferred without ensuring a substitute.
3. Before relieving / joining of the incumbents, it may be ensured by respective EDOs(Edu) that no regular enquiry is pending against the incumbent.
4. Verification of Service Record as mentioned in Annexure-A of Transfer Policy-2013 Dated17.04.2013 shall be made by the respective EDO (Edu).
5. All the teachers will be relieved as and when their further adjustment orders are issued by the respective recipient Executive District Officer (Edu) and after observing transfer policy before imposition of ban on transfers/ posting.
6. Documents issued by the relieving EDO (Edu) will be verified by the recipient EDO(Edu), if found any discrepancy (any fake / bogus document or against policy) the EDO will inform to the DPI (EE) Punjab before implementation of Inter District Transfer order. The EDO will also fix the responsibility upon the responsible officer.
7. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
8. The teacher will be relieved / joined by the EDO (Edu) concerned in the light of Transfer Policy vide No. SO(SE-IV)2-34/2009(Transfer) Dated17-04-2013 and amended vide letter Dated24.07.2014 and 27.07.2016.
9. The teacher / incumbent will be placed at the bottom of seniority list in their cadre in recipient District.
10. The teacher will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore TA / DA is not allowed.
11. Female teachers recruited in Boys Schools and transferred in Girls Schools at their own request shall be placed at the bottom of seniority of female teachers.
12. Female teachers working in Girls Schools will not be posted in Boys Schools.

(FAIZULLAH KHAN TAREEN)  
DIRECTOR (ADMN)  
FOR DIRECTOR PUBLIC INSTRUCTION (EE)  
PUNJAB, LAHORE

Endt. No. 2715 /Admn(F-II)

**Copy forwarded for information & necessary action to:-**

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.

ASSISTANT DIRECTOR (ADMN)  
FOR DIRECTOR PUBLIC INSTRUCTION (EE)  
PUNJAB, LAHORE