



No. 2461 /Admn(F-I)
Directorate of Public Instruction
(Elementary Education) Punjab
9-A Hall Road, Lahore.
Email.dpielementarypunjab@gmail.com

Dated 8-8- /2016

ORDER

The services of following teachers on the recommendations and consent of EDO (Relieving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18).

Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Amina Shamim, SESE (Sci), Govt. Elementary School, 121/JB Faisalabad	R.Y.Khan	NOC No. 6089/Admn-I Dated 28-05-2016
2.	Mst. Rahat Jabeen, SESE(Science), Govt. Elementary School, 271/RB Tehsil Faisalabad Sadar District Faisalabad	Nankana Sahib	NOC No. 364/E-II Dated 26.01.2016
3.	Mst. Rabia Saba, SESE(Sc) Govt. Girls High School, 162/GB, Gojra District T.T.Singh	Lahore	NOC No. 4432/Admn Dated 19.05.2016
4.	Mst. Khula Tabassum, EST (PET), Govt. Girls High School, Bahdur Nagar Farm Okara	D.G.Khan	NOC No. 6690/Admn(F) Dated 01.08.2016
5.	Mst. Sobia Aftab, EST (Gen) Govt. Muslim Girls High School, Narowal Tehsil & District Narowal	Lahore	NOC No. 6636/Admn Dated 01.08.2016
6.	Mst. Maria Hameed, SESE (Science) Govt. Boys High School, Bhatiot Tehsil Jand District Attock	Lahore	NOC No. 6491/Admn Dated 29.07.2016
7.	Mst. Adeela Farooq, SESE (Science), Govt. Girls Elementary School, Hamrajpur Tehsil Sangla Hill District Nankana Sahib	Faisalabad	NOC No. 15228/Admn-II Dated 09.12.2015
8.	Mst. Razia Hameed, EST, Govt. Elementary School, Muhammad Fazal Abad, Tehsil Shorkot District Jhang	Faisalabad	NOC No. 18644/Admn-II Dated 27.07.2016
9.	Mst. Jamila Iram, EST, Govt. Girls Middle School, Sial Faqeer Tehsil Kabirwala District Khanewal	Bahawalpur	NOC No. 9367/E-I Dated 30.06.2016
10.	Mst. Naveed Anjum, EST (Sci) Govt. Girls Hassan Model High School, Khanewal	Faisalabad	NOC No. 18461/Admn-II Dated 22.07.2016
11.	Mst. Kalsoom Akhtar, EST (G), Govt. Girls Elementary School, Chak No. 18/FW Tehsil Hasilpur District Bahawalpur	Lahore	NOC No. 4791/Admn Dated 01.06.2016
12.	Mst. Tanzeela Arif, EST, Govt. Girls High School, Gakra Kalan District Gujrat	M.B.Din	NOC No. 4022/ Dated 28.07.2016
13.	Mst. Leena Amber, EST(Arts), Govt. Girls High School, Panwan Tehsil Shahkot District Nankana Sahib	Bahawalpur	NOC No. 10466/E-I Dated 30.07.2016
14.	Mst. Humera Noreen, SESE (Math), Govt. Girls Elementary School, Kotla Sarang Khan District Gujrat	Gujranwala	NOC No. 5439/A-3 Dated 23.06.2015
15.	Mst. Aamana Bibi, SESE(Science) Govt. Boys High School, Chhoi Banglow Tehsil and District Attock	Rawalpindi	NOC No. 5622/A-II Dated 26.07.2016
16.	Hafiza Bareerah Aqdas, EST(AT) Govt. Girls High School, Kacha Pacca Kalan Tehsil & District Kasur	Faisalabad	NOC No. 4149/Admn-II Dated 27.02.2016
17.	Mst. Nazia Jamil, EST, Govt. Girls Elementary School, Cheena Arla Tehsil Kot Radha Kishen District Kasur	Pakpattan	NOC No. 3345/Admn Dated 28.07.2016
18.	Mst. Shahzadi Maimoona Hameed, EST(Arts), Govt. Girls High School, Chak No. 13 Randhir Tehsil & District Nankana Sahib	Sheikhupura	NOC No. 16/E-II(F)/5822 Dated 03.08.2016
19.	Mst. Samreen Jan, EST, Govt. Girls Elementary School, 317/GB Tehsil & District Toba Tek Singh	Rawalpindi	NOC No. 5906/A-II Dated 05.08.2016
20.	Mst. Saima Iftikhar, SESE (Math) Govt. Girls Community Model School, 54/2-L, District Okara	Pakpattan	NOC No. 4519/Admn Dated 06.11.2015
21.	Mst. Imrana Nawaz, EST, Govt. Girls Elementary School, 73/GB Tehsil Pirmahal Dsitric Toba Tek Singh	Sahiwal	NOC No. 5221/Admn-II Dated 03.08.2016
22.	Mst. Kanwal Shahzadi, SESE(Sc), Govt. Girls Elementary School, 7/4-L District Okara	Lahore	NOC No. 6688/Admn Dated 03.08.2016
23.	Mst. Tanveer Kausar, EST(G), Govt. Girls Secondary School Chak No. 37/A Tehsil Liaquatpur District R.Y.Khan	Bahawalpur	NOC No. 9683/Admn(1) Dated 03.06.2015
24.	Mst. Farzana Iqbal, SESE(Sc), Govt. Girls High School Chak No. 37/A Tehsil Liaquat Pur District Rahim Yar Khan	Bahawalpur	NOC No. 10696/E-I Dated 04.08.2016
25.	Mst. Sajida Elahi, EST, Govt. Girls Higher Secondary School, Rohaillan Wali Tehsil & District Muzaffargarh	Multan	NOC No. 5065/Admn-II Dated 05.08.2016
26.	Mst. Seerat Fatima, SESE (Science), Govt. Girls Elementary School, 33/JB, District Faisalaabd	Sheikhupura	NOC No. 16/E-II(F)/4287 Dated 13.05.2016

27.	Mst. Amina Akbar, EST, Govt. Girls Community Model Middle School 333/EB Tehsil Burewala District Vehari	Pakpattan	NOC No. 3299/Admn Dated 21.07.2016
28.	Mst. Saba Nazir, EST (Sci) Govt. Girls High School, Mangat District M.B.Din	Sargodha	NOC No. 12066/E-I Dated 28.07.2016
29.	Mst. Sumrah Shahzadi, EST(PET), Govt. Girls Elementary School, Chak No. 49/TDA District Bhakkar	Layyah	NOC No. 5021/Admn Dated 02.08.2016
30.	Mst. Shazia Bibi, EST (Math) Govt. Girls High School, Daud Khel Tehsil & District Mianwali	Okara	NOC No. 4281/Admn(W) Dated 07.07.2015
31.	Mst. Nabila Shabbir, SESE(Sc), Govt. Girls High School, Mirza Tahir District Gujrat	Kasur	NOC No. 4263/Admn-II Dated 30.05.2016
32.	Mst. Tehmina Ashraf, SESE (Math), Govt. Girls Elementary School, Kohar District Sialkot	Hafizabad	NOC No. 1983//Admn Dated 02.8.2016
33.	Mst. Shumaila Liaqat, EST (Math), Govt. Girls Elementary School, Dholka Colony Tehsil & District Jhang	Vehari	NOC No. 4985/Admn-F Dated 02.08.2016
34.	Mst. Lubna Hanif, EST (English), Govt. Fakhar-ud-Din Girls High School, Langay Tehsil Pasrur District Sialkot	Gujranwala	NOC No. 4718/A-3 Dated 20.05.2015
35.	Mst. Munazza Zahoor, EST, Govt. Girls High School, 182/GB Tehsil & District Toba Tek Singh	Kasur	NOC No. 6342/Admn-II dated 05.08.2016
36.	Mst. Shahida Sadaf, EST, Govt. Model Elementary School, Tandoi Tehsil Sohawa District Jhelum	Rawalpindi	NOC No. 5674/A-II Dated 27.07.2016

TERMS AND CONDITIONS:-

1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE) concerned in the light of directions contained in letter No. SO(SE-IV)2-34/2009(Transfer) Dated25-07-2014 and extended vide letter No. SO(SE-IV)2-34/2009(Transfer) Dated13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. **Verification of Service Record shall be made by the relieving/joining as well as recipient District.**
8. **If any discrepancy is detected subsequently, the relieving officer will be held responsible.**
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.
12. **In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.**
13. In case of a school with single PST/EST/SST (Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.

(MALIK RIAZ HUSSAIN)
DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE.

Endt. No. 2462 /Admn(F-I)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.

(FAIZULLAH KHAN TAREEN)
DIRECTOR (ADMN)
FOR DIRECTOR PUBLIC INSTRUCTION (EE)
PUNJAB, LAHORE.