



No. 2296 /Admn(F-I)
Directorate of Public Instruction
(Elementary Education) Punjab
9-A Hall Road, Lahore.
 Email. dpielementarypunjab@gmail.com

Dated 01/08/2016

ORDER

The services of following teachers on the recommendations and consent of EDO (Reliving & Recipient) are hereby placed at the disposal of concerned Executive District Officer (Education) for further posting /adjustment under the terms and conditions given below:- (01 to 18).

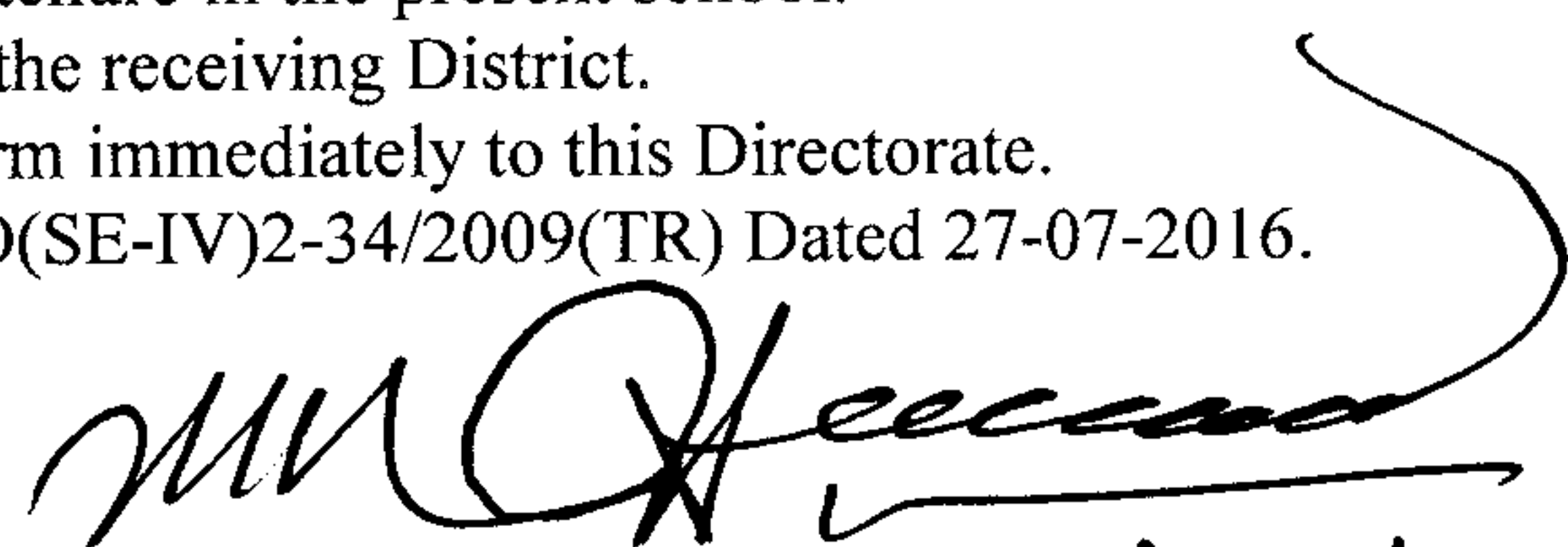
Sr. No	Name, Designation & present place of posting	Services placed at the disposal of EDO (Edu)	N.O.C. issued by recipient EDO(Edu).
1.	Mst. Samia Javed, EST, Govt. Girls Elementary School Warn Tehsil and District Sheikhpura	Gujranwala	NOC No. 5843/A-3 Dated 01.08.2016
2.	Mst. Tanzeela Saif, EST (G), Govt. Girls Elementary School, 93/M Tehsil & District Lodhran	Bahawalpur	NOC No. 6783/E-I Dated 17-05-2016
3.	Mst. Rukhsana Perveen, EST (Arts), Govt. Girls Middle School, 65/15-L, Tehsil & District Khanewal	Rawalpindi	NOC No. 347/A-II Dated 13-01-2016
4.	Mst. Tasnim Shabbir, EST (English) Govt. Girls High School Ghakka Mitter Tehsil Wazirabad District Gujranwala	Rawalpindi	NOC No. 6359/A-II Dated 12-09-2015
5.	Mst. Qurat ul Ain Khosa SESE (Science) Govt. Girls High School, Ghous Abad, District D.G.Khan	Lahore	NOC No. 11879/A-II Dated 23-12-2015
6.	Mst. Kaneez Fatima, EST (DM), Govt. Girls High School, 139/RB, District Faisalabad	Attock	NOC No. 3757/E-I Dated 25-08-2015
7.	Mst. Ammara Gull, EST, Govt. Girls Elementary School, 319/EB Tehsil Burewala District Vehari	Lahore	NOC No. 4430/Admn Dated 19-05-2016
8.	Mst. Aisha Habib, EST Govt. Girls Higher Secondary School, 586/GB Faisalabad	Sheikhpura	No. 15/E-II (F) 4361 Dated: 13-07-2015
9.	Mst. Shahnaz Kousar, EST (OT), Govt. Girls High School, Gojra District Toba Tek Singh	Faisalabad	NOC No. 11031/Admn-II Dated 21-04-2016
10.	Mst. Samina Munir, EST(G), Govt. Girls Elementary School Ghulam Muhammad Abad Kamalia District T.T.Singh	Sahiwal	NOC No. 4229/Admn-II Dated 10-06-2016
11.	Mst. Asima Naseem, EST(Sci) Govt. Girls Elementary School, Bhochra, Tehsil & District Jhang	T.T.Singh	NOC No. 3567/E-I Dated 01-07-2016
12.	Mst. Huma Manzoor, SESE(Sci) Govt. Girls High School, Saroha, Tehsil Kallar Syedan District Rawalpindi	Sargodha	NOC No. 5213/E-I Dated 27-05-2015
13.	Noureen Akhtar, EST, Govt. Girls High School, Khunda Tehsil Jand District Attock	Rawalpindi	NOC No. 1134/A-II Dated 10-02-2016
14.	Mst. Shamim Akhtar, EST (Eng), Govt. Girls Elementary School, New Housing Scheme, Tehsil Liaquat Pur District R.Y.Khan	Bahawalpur	NOC NO. 16332/E-I Dated 02-10-2015
15.	Mst. Nadia Parveen, EST, Govt. Girls High School, Chowk Naseer Abad (Permit) Tehsil Jatoi District Mauzaffargarh	Lahore	NOC No. 5320/Admn Dated 15-06-2016
16.	Mst. Rida Ahmad, EST(G) Govt. Girls High School Chak No. 75/TDA Tehsil Karor District Layyah	Lahore	NOC No. 4787/Admn Dated 01-06-2016
17.	Mst. Sidra Khalid, EST, Govt. Girls Higher Secondary School, Syedwala District Nankana Sahib	Lahore	NOC No. 4408/Admn Dated 19-05-2016
18.	Mst. Tehzeeb Fatima, EST(G) Govt. Girls Primary School, 52/12-L, Tehsil Chichawatni District Sahiwal	T.T.Singh	NOC No. 6706/E-I Dated 14-12-2015
19.	Mst. Umm-e-Salma, EST, Govt. M.C Girls High School, Nankana Sahib	Sheikhpura	NOC No. 16/E-II(F)/4111 Dated 06-05-2016
20.	Mst. Memoona Aziz EST(Math), Govt. Girls Elementary School, Haider Bukhari Tehsil Kot Addu District Muzaffargarh	Faisalabad	NOC No. 15280/Admn-II Dated 21-06-2016
21.	Mst. Zahida Parveen, EST(G) Govt. Christian Girls High School, Haji Pura Distict Sialkot	Lahore	NOC No. 5421/Admn Dated 17-06-2016
22.	Mst. Tahira Naseem EST(Math) Govt. Girls High School, 78/5-R District Sahiwal	Okara	NOC No. 3299/Admn(W) Dated 16-05-2016
23.	Mst. Sumaira Kausar, EST (Sci) Govt. Girls Elementary School, Jharki Tehsil & District Jhang	Faisalabad	NOC No. 13095/Admn-II Dated 18-05-2016
24.	Mst. Sumaira Ashraf, SESE, Govt. Girls Elementary School, Chak No. 52 Tehsil Malikwal District M.B.Din	Sargodha	NOC No. 1669/E-II Dated 08-02-2016
25.	Mst. Samina Yousaf SESE(Sci) Govt. Girls Elementary School, 56/EB, Tehsil Arifwala District Pakpattan	Sargodha	NOC No. 100/E-I Dated 05-11-2016
26.	Mst. Afshan Noureen, EST, Govt. Girls High School, Narar Moureen Tehsil Kahuta District Rawalpindi	Jhang	NOC No. 5617/Admn Dated 28-05-2016

27.	Mst. Basara Jawwad, SESE(Sci) Govt. Girls Elementary School, Heela Watoowan District Pakpattan	Sahiwal	NOC No. 4692/Admn-II Dated 01.07.2016
28.	Mst. Farhat Perveen, EST, Govt. Elementary School, Kishan Garh Tehsil & District Bahawalnagar	Lodhran	NOC No. 5618/Admn(F) Dated 15-12-2015
29.	Mst. Ammara Nazir, EST Govt. Girls Elementary School, 40/EB District Pakpattan	Sahiwal	NOC No. 3267/Admn-II Dated 28-04-2016
30.	Mst. Nazia Nazir, EST (AT) Govt. Kindergarten Girls High School, Eidghah Road, Faisalabad	Multan	NOC No. 1115/Admn-II Dated 17-02-2016
31.	Mst. Naheed Akhtar, EST(G), Govt. Girls Elementary School Chak No. 159/NB Tehsil Sillanwali District Sargodha	T.T.Singh	NOC No. 3565/E-I Dated 26-06-2015
32.	Mst. Shumaila Akber, EST(Science) Govt. Girls Elementary School, 135/M Tehsil Chishtian District Bahawalnagar	Bahawalpur	NOC No. 6382/Admn(3) Dated 07-04-2015
33.	Mst. Farhat Parveen, SESE (Math) Govt. Girls Elementary School, 246/GB Tehsil Gojra District Toba Tek Singh	Faisalabad	NOC No. 12367/Admn-II Dated 18-09-2015
34.	Mst. Najaf Amin, EST(AT) Govt. Girls Elementary School 13-KB District Pakpattan	Sheikhupura	NOC No. 16/E-II(F)/5134 Dated 16.06.2016
35.	Mst. Amina Muqddas, EST, Govt. Elementary School, 200/GB Tehsil Samundri District Faisalabad	T.T.Singh	NOC No. 3653/E-I Dated 14.07.2016
36.	Mst. Gulshan Niaz, EST(G) Govt. High School, Basti Hiraj Tehsil & District Muzaffargarh	Lahore	NOC No. 5634/Admn Dated 25.06.2016
37.	Mst. Saba Kiran, EST, Govt. Girls Elementary School, 59/D Tehsil & District Pakpattan	Okara	NOC No.4367/Admn(W) Dated 24.06.2016
38.	Mst. Sumaria Yasmin, EST (Sc) Govt. Girls Elementary School, Chowki Gabool Tehsil Ali Pur District Muzaffargarh	Multan	NOC No. 4508/Admn-II Dated 30-06-2016
39.	Mst. Samia Ashraf, EST (Sci) Govt. Girls Elementary School, Shareenh Tehsil & District Jhang	Faisalabad	NOC No. 11954/Admn-II Dated 05-05-2016
40.	Mst. Tasanum Naz, EST (G) Govt. High School, Chak No. 21/DRB Tehsil Yazman District Bahawalpur	Lahore	NOC No. 4427/Admn Dated 19.05.2016
41.	Mst. Fareeha Naz, EST (G) Govt. Elementary School, Rakh Pakpattan Tehsil & District Pkappattan	Sahiwal	NOC No.4691/Admn-II Dated 01.07.2016
42.	Mst. Shan Munir, EST (G) Govt. Model Elementary School, 16/M Tehsil Dunya Pur District Lodhran	Sahiwal	NOC No. 3168/Admn-II Dated 23-04-2016
43.	Mst. Madiha Boota, EST(G), Govt. Elementary School Chak No. 6 Ram Nagar District Nankana Sahib	Lahore	NOC No. 7760/Admn Dated 10.08.2015
44.	Mst. Zahida Perveen, EST(G), Govt. Girls High School, Gulab Ali Tehsil & District Bahawalnagar	Faisalabad	NOC No. 10082/Admn-II Dated 09-04-2016
45.	Mst. Maliha Kaleem Ullah, EST, Govt. Girls Elementary School, 744/GB Tehsil Kamalia, District Toba Tek Singh	Jhang	NOC No. 3169/Admn Dated 24-03-2016
46.	Mst. Rashida Bibi, EST, Govt. Elementary School, 704/46-GB Tehsil Pirmahal District T.T.Singh	Faisalabad	NOC No. 11550/Admn-II Dated 28.04.2016
47.	Mst. Majeeda Raza, EST(SV) Govt. Girls High School, Gurjakh District Gujranwala	Chiniot	NOC No.4392/A.D(Admn) Dated 27.07.2016
48.	Mst. Javaria Mushtaq, EST, Govt. Girls Model High School, Mian Channu District Khanewal	Lahore	NOC No. 1312/Admn Dated 15.02.2016
49.	Mst. Rehana Kousar, EST(English) Govt. Girls High School, Jandraka District Okara	Vehari	NOC No. 6988/Admn-F Dated 16-09-2015
50.	Mst. Nabeela Shabbir, SESE(Eng), Govt. High School, Daulat Pur Tehsil & District R.Y.Khan	Rawalpindi	NOC No. 5801/A-I Dated 01.08.2016

TERMS AND CONDITIONS:-

1. They will move at their own expenses. The transfer order is being issued on the request of the incumbent therefore no TA / DA is allowed.
2. They will be placed at the bottom of seniority list of the cadre in their respective District.
3. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers.
4. Female teachers working in Girls Schools will not be transferred in Boys Schools.
5. They will be relieved / joined by the EDO (Edu) / DEO (M/W-EE)/SE concerned in the light of directions contained in letter No. SO(SE-IV)2-34/2009(Transfer) Dated 25-07-2014 and extended vide letter No. SO(SE-IV)2-34/2009(Transfer) Dated 13-08-2014 issued by the Govt. of the Punjab School Education Department and Transfer Policy 2013 vide No. SO(SE-IV)2-34/2009 (Transfer) Dated 17-04-2013 and as amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated 24-07-2014. Further amended vide No. SO(SE-IV)2-34/2009(TR) Dated 27-07-2016.
6. Before relieving / joining of the incumbents, it might be ensured that no enquiry is pending against the incumbent.
7. **Verification of Service Record shall be made by the relieving/joining as well as recipient District.**
8. **If any discrepancy is detected subsequently, the relieving officer will be held responsible.**
9. They will be relieved as and when further adjustment orders are issued by the recipient Executive District Officer (Edu).
10. The posting / transfer shall be made only against the vacant posts.
11. Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments.

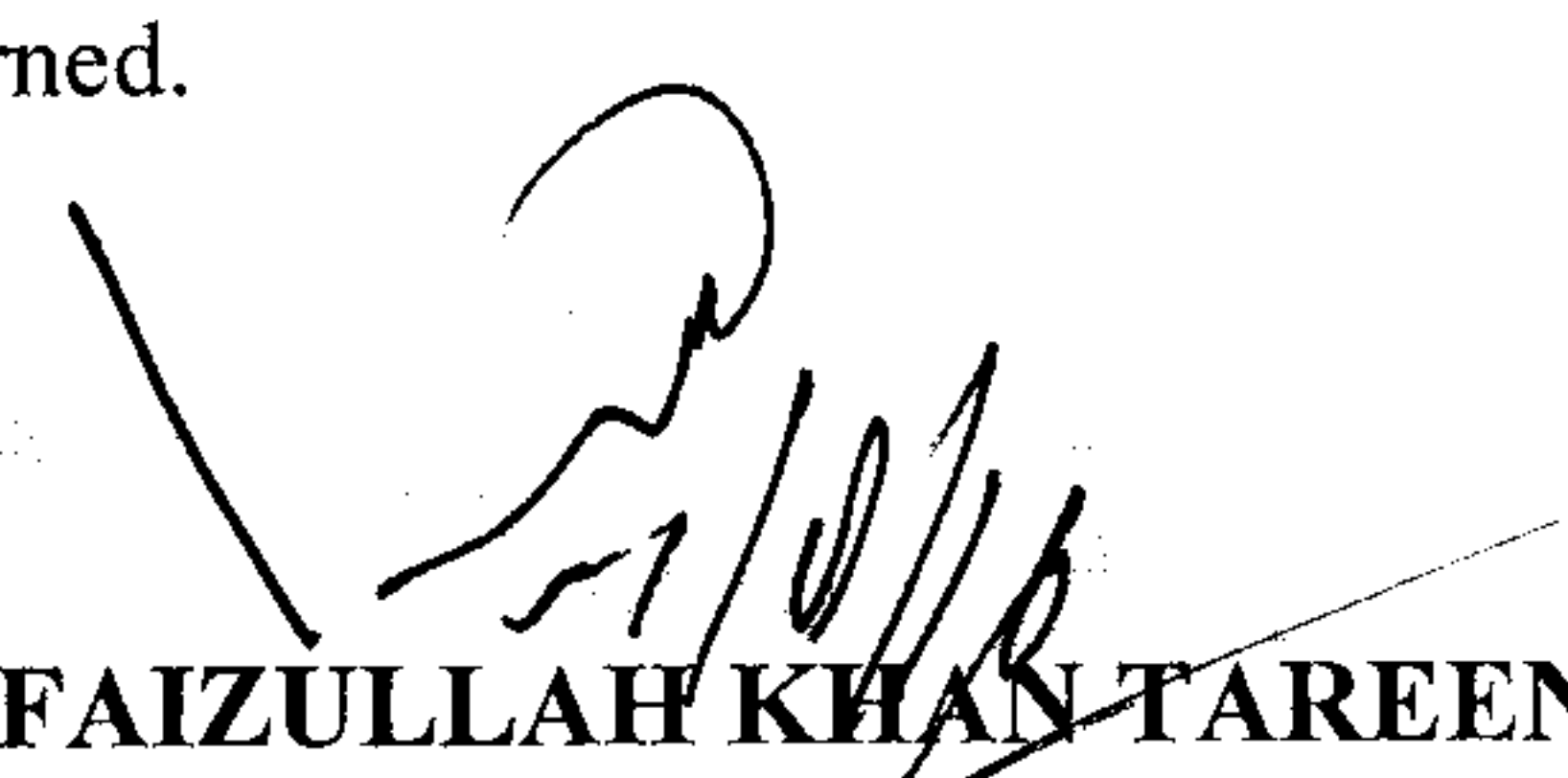
12. In case of Primary School with one or two Primary School Teachers (PSTs), the teacher shall not be transferred without a substitute and the substitute takes the charge first then the second teacher may be relieved.
13. In case of a school with single PST/EST/SST (Science) and SST Computer Science, the teacher will not be transferred without a substitute.
14. As one time dispensation during entire service, divorced and widow teachers may be transferred against vacancy during ban and before completing three years tenure in the present school.
15. As one time dispensation during entire service married Teacher /Educator may be transferred against vacancy during lifting of ban before completing three years tenure in the present school.
16. The transferee will not be relieved till his/her adjustment in the receiving District.
17. In case of any discrepancy EDO concerned / DDO will inform immediately to this Directorate.
18. In addition to above mentioned policy amended vide No. SO(SE-IV)2-34/2009(TR) Dated 27-07-2016.


 (MALIK RIAZ HUSSAIN)
 DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB, LAHORE.

Endt. No. 2297/Admn(F-I)

Copy forwarded for information & necessary action to:-

1. P.S to Secretary School Education, Govt. of the Punjab, Lahore.
2. The District Coordination Officer, Concerned.
3. The Executive District Officer (Edu), Concerned. He is directed to ensure compliance of Govt. of the Punjab School Education Department vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 31-05-2013 and amended vide letter No. SO(SE-IV) 2-34/2009(TR) Dated 24-07-2014 and amended vide letter No. SO(SE-IV)2-34/2009(TR) Dated 27-07-2016.
4. The District Education Officer (M/W-EE/SE) concerned.
5. The District Accounts Officer, concerned.
6. The Deputy District Education Officer (M/W-EE) concerned.
7. The Headmaster/Headmistress concerned.
8. The teacher concerned
9. Notification file.


 (FAIZULLAH KHAN TAREEN)
 DIRECTOR (ADMN)
 FOR DIRECTOR PUBLIC INSTRUCTION (EE)
 PUNJAB, LAHORE.